

TOWN OF SCITUATE
ADVISORY COMMITTEE



Report and Recommendations
for

ANNUAL AND SPECIAL TOWN MEETING

APRIL 11, 2011

7:00 P.M. HIGH SCHOOL GYMNASIUM

**This Report is furnished for your information. Please bring it to all sessions
of Town Meeting.**

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REPORT OF THE ADVISORY COMMITTEE

TO THE VOTERS OF SCITUATE:

In accordance with the Town of Scituate Bylaws, the Advisory Committee submits its report to the voters. This report contains the complete warrant for the Annual Town Meeting, which will convene on April 11, 2011, and the Special Town Meeting that will be convened within the Annual Town Meeting on this date.

Open Town Meeting has been described as the purest form of democracy. All registered voters are entitled to attend, ask questions, express their opinions, and vote on all matters. **YOU ARE THE LEGISLATIVE BODY OF SCITUATE.** The Board of Selectmen and the School Committee and other Town boards propose expenditures, Bylaw changes, zoning changes, etc. We, the Advisory Committee, recommend on each; but **ONLY YOU DECIDE WHAT PASSES AND WHAT DOES NOT.**

The 2011 Special and Annual Town Meeting places before the voters a total of 34 (4 STM, 30 ATM) articles for your consideration. The Advisory Committee urges you to become an active meeting member. Voice your opinion and seek any clarification necessary to make an informed vote on these articles.

RESPECTFULLY SUBMITTED,

THE SCITUATE ADVISORY COMMITTEE

Bob DeLorenzo, Chair
Mark Sandham, Vice Chair
Anthony Antonello
Maura Curran
Kevin Dolan
Lincoln Heineman
Frank Judge

TOWN MEETING RULES AND DEFINITIONS

1. The conduct of Scituate's Town Meeting is bound by State law, the Town's Charter and By-laws, local tradition and the publication entitled, *Town Meeting Time*.
2. The Moderator presides over the Town Meeting, decides all questions of order and procedure, and announces the results of all votes. The results of all votes when announced by the Moderator shall be final except on a voice vote that may be questioned by seven (7) voters standing immediately after the announced results of a vote. In such a case, a teller-counted vote shall be taken without debate.
3. Non-voters will be seated in a special section unless permission is granted by the Town Meeting to be seated elsewhere. Non-voters may be allowed to address the Town Meeting with permission of the Moderator unless a majority of voters choose to deny such a privilege.
4. Articles in the Warrant give notice of the issues subject to discussion at a Town Meeting and establish the parameters of matters that can be debated and acted on. Amendments, motions and/or debate determined by the Moderator, with the advice of Town Counsel, to be "beyond the scope" of the articles may not be permitted.
5. In order for the Town Meeting to act on or discuss an article, a motion must be made. The Moderator will call for a motion on each article and, if no motion is made after the second call, the Moderator will "pass over" the article and move on to the next Article. In order to bring back a "passed over" article for a motion and discussion, there must be an approved "motion for reconsideration".
6. Articles may be postponed by a majority vote or advanced by a 2/3 vote.
7. To address the Town Meeting, a speaker must be recognized by the Moderator and once recognized, a speaker should first give his or her name and address for the record. No speaker will be recognized while another person is speaking except to raise "a point of order," which is used to question a ruling of the Moderator or the conduct of Town Meeting. Points of order are not to address the subject matter being discussed.
8. All matters shall be decided by a majority vote unless a 2/3 or greater vote is required. If more than a majority vote is required, the Moderator shall announce the required percentage for passage before calling the vote.

9. The Moderator may set time limits on all presentations and may terminate debate on a motion when deemed appropriate. Debate on a motion may also be terminated by a voter “moving the question” which, if accepted by the Moderator as not being premature, shall be voted on without discussion or debate. A motion to “move the question” requires a 2/3 vote for passage.
10. Only two (2) amendments to a motion may be on the floor at any particular time. Amendments over six (6) words must be submitted to the Moderator in writing and, if over fifty (50) words, sufficient copies must be available to those attending at the entrance of the hall before the start of that particular session.
11. Generally, amendments shall be voted on in the order made and prior to the vote on the motion to be amended. However, amendments relating to amounts to be appropriated shall be voted on in a descending order until an amount gains approval.
12. A motion may be reconsidered once for a compelling reason by a 2/3 vote. No further reconsideration will be permitted. There may be no reconsideration of a vote at a subsequent session of the Town Meeting.
13. A resolution is a non-debatable, non-binding motion on any matter calling for a consensus of the Town Meeting. A resolution must be related to the content of an article. If a resolution is over ten (10) words, it must be submitted to the Moderator in writing and, if over fifty (50) words, sufficient copies must be available at the entrance of the hall for those attending.
14. When justice or order requires, the Moderator may make exceptions to these rules, in his or her discretion, as is deemed appropriate under the circumstances.

MUNICIPAL FINANCE TERMS

APPROPRIATION: An authorization by the Town Meeting to make obligations and payments from the treasury for a specific purpose.

ASSESSED VALUATION: A valuation set upon real or personal property by the Board of Assessors as a basis for levying taxes.

BETTERMENT: A betterment assessment is a charge for the cost of public improvements, which benefit a limited area, against real estate situated in that area.

BOND: A loan, typically over a year in maturity.

BOND AUTHORIZATION: The amount of money the Town Meeting approves for borrowing for a specific purpose.

BOND ISSUE: Generally, the sale of a certain number of bonds at one time by a governmental unit.

CAPITAL BUDGET: A plan of proposed capital outlays and the means of financing them for the current fiscal year.

CAPITAL OUTLAY: Expenditure for the purchase of property or equipment and for the construction or renovation of a facility and infrastructure.

CHERRY SHEET: A form showing all state and county charges and reimbursements to the town as certified by the Massachusetts Department of Revenue.

DEBT SERVICE: Payment of interest and repayment of principal to holders of the town's debt instruments.

ENTERPRISE FUND: Financing of services where all or most of the costs are paid for by users.

ENTERPRISE RETAINED EARNINGS: If during a fiscal year an Enterprise Fund produces a surplus, such surplus shall be kept in a separate account called "retained earnings." The Department of Revenue then certifies that surplus as an available fund that can be used for:

1. Operating costs to offset the need to increase user charges,
2. to fund capital improvements
3. to fund Enterprise Fund revenue deficits.

FISCAL YEAR: A 12-month period, commencing on July 1, to which the annual budget applies. (Abbreviated as "FY")

FREE CASH: The excess of assets over liabilities, minus uncollected taxes of prior years, also referred to as “available cash.” The amount is certified annually by the Massachusetts Department of Revenue. Free Cash may be appropriated by vote of a Town Meeting.

GENERAL FUND: The major town owned fund which is created with town receipts and which is charged with expenditures payable from such revenues.

GRANT: A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal government. Grants are usually made for specific purposes.

LEVY LIMIT: The amount of dollars a Town can raise by taxation under Proposition 2½.

LINE ITEM BUDGET: A format of budgeting, which organizes costs by type of expenditure - such as expenses, equipment and salaries.

OVERLAY: The overlay is the amount raised by the Assessors to be used for potential abatement of property taxes. The Overlay Surplus is the portion of each year’s overlay account no longer required to cover property tax abatements.

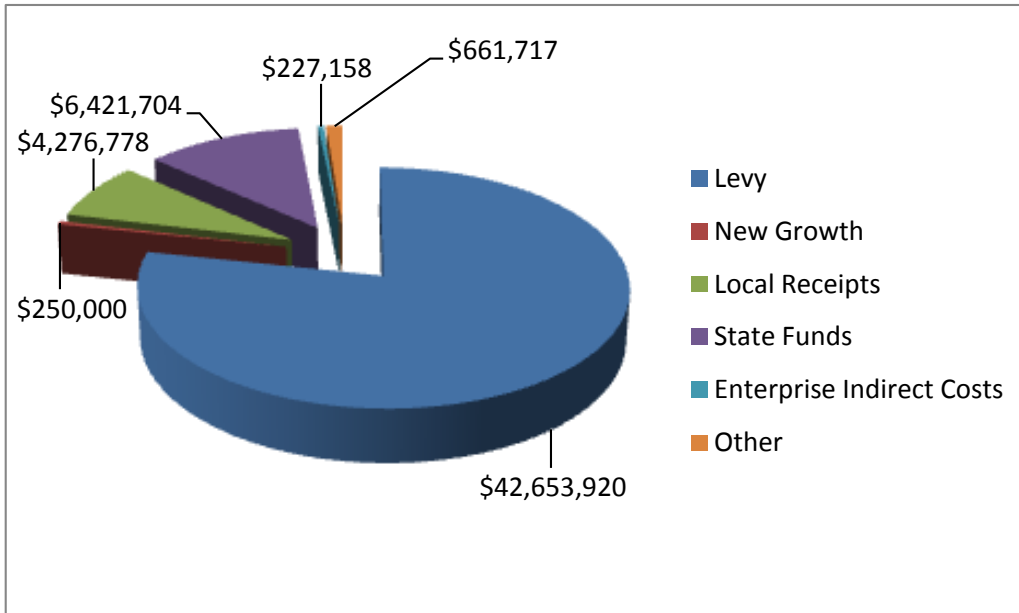
PROPERTY TAX LEVY: The amount produced by multiplying the assessed valuation of property by the tax rate. The tax rate is expressed “per thousand dollars” of assessed valuation.

RESERVE FUND: Money set aside by Town Meeting to be allocated by the Advisory Committee for extraordinary and unforeseen expenditures.

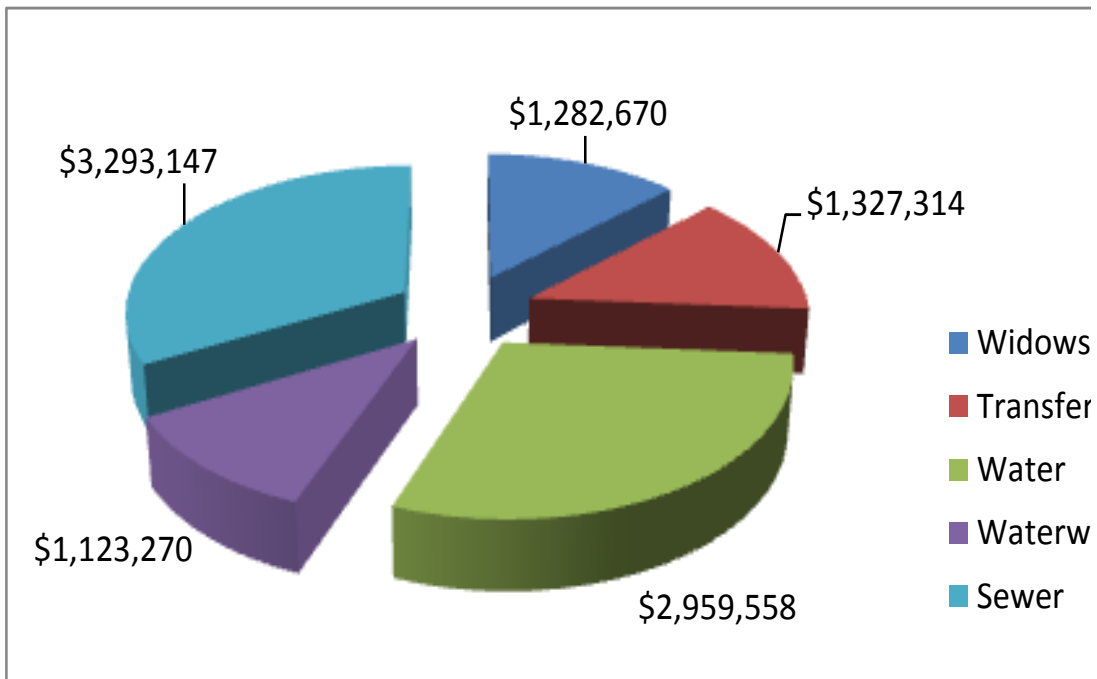
REVOLVING FUND (Ch. 44, Sec 53E ½): A Town may annually authorize the use of a revolving fund by separately accounting for the receipts received from a particular service or program and may expend from the revolving fund to provide such service or program without appropriation.

STABILIZATION FUND: A special account, which is invested until used and can only be utilized by Town Meeting appropriation.

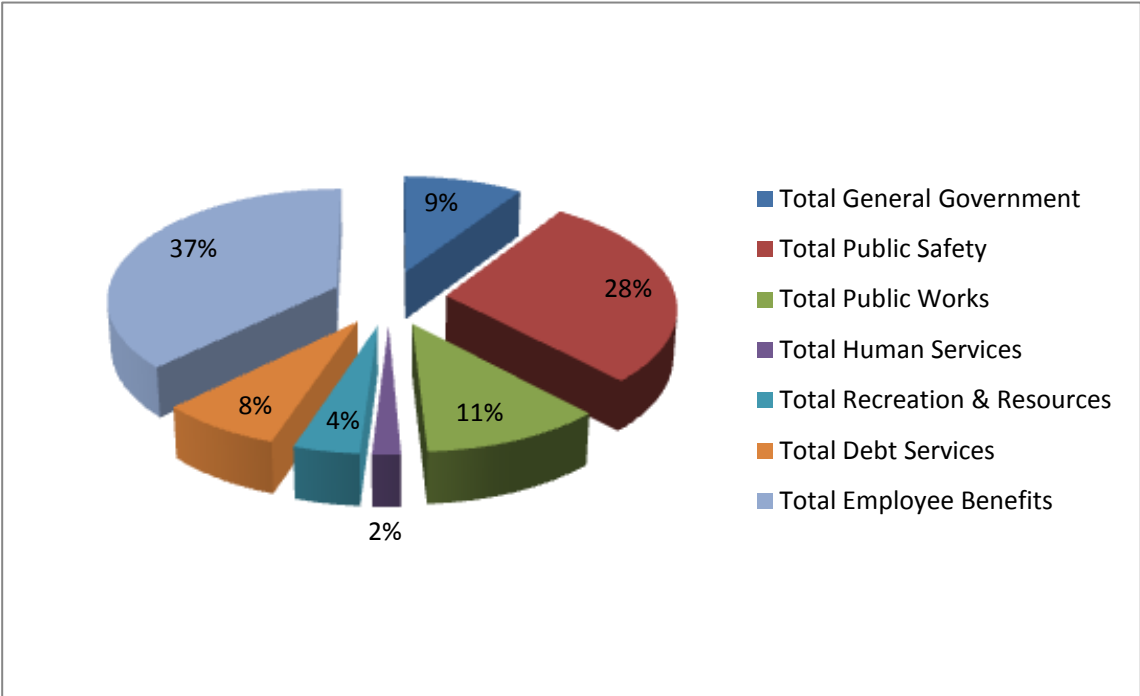
FY 2012 Sources of Revenue



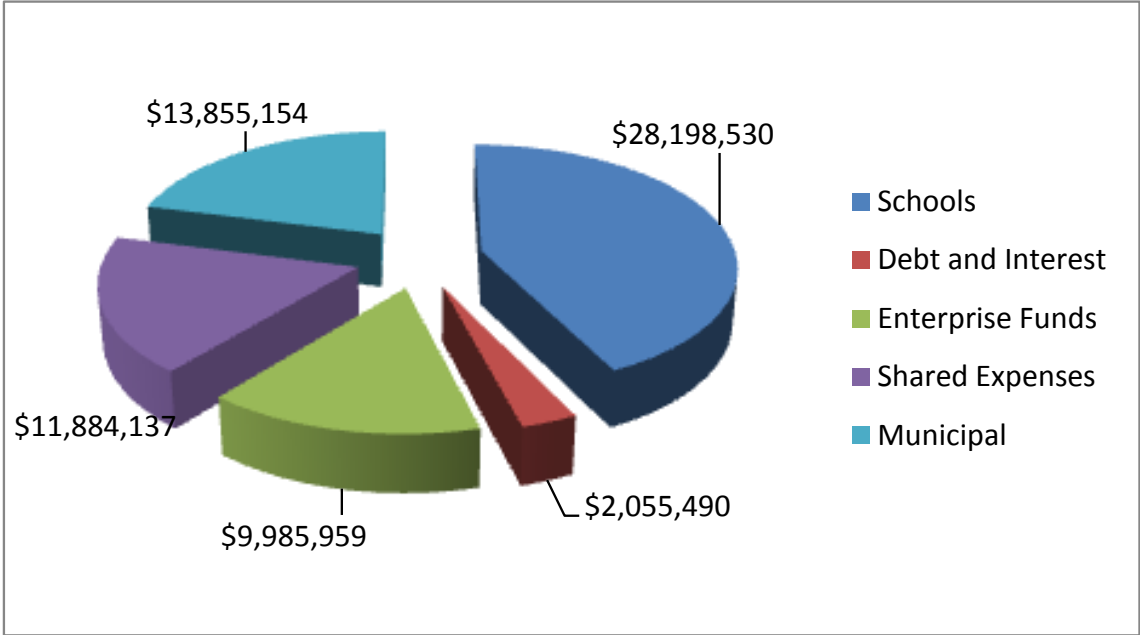
FY 2012 Enterprise Fund Expenses



FY 2012 Scituate Municipal Expense Share



FY 2012 Scituate Town Budget



SPECIAL TOWN MEETING ARTICLES

April 11, 2011

Article 1 BILLS OF PRIOR YEARS

To see if the Town will vote to transfer from available funds in the Treasury the sum of \$859.00 or a greater or lesser sum, for the purpose of paying Fiscal Year 2010 unpaid bills, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: This article is for an FY 2010 unpaid bill in the amount of \$859.00 that was received from the Town Clerk for election software after June 30, the end of the fiscal year.

Recommendation: The Advisory Committee recommends approval of the article.

Advisory Committee Vote: Unanimous vote in support of this article

Article 2 FISCAL YEAR 2011 STORM DAMAGE COSTS

To see if the Town will vote to transfer the sum of \$ 165,000.00, or a greater or lesser sum, from the Stabilization Fund for the purpose of paying Fiscal Year 2011 bills associated with the Blizzard of 2010, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: This article would transfer a sum of money from the Stabilization Fund to cover costs of the December 2010 blizzard. The Board of Selectmen voted to deficit spend up to \$500,000 to cover these costs and this was approved by the Department of Revenue. The amount incurred as of February 17, 2011 is \$140,000.00. The general costs incurred were for overtime, sheltering, equipment costs and repairs, repair of the sea wall breach at Turner Road and inspection services for over 400 homes with storm impacts. The Town will receive no reimbursements from FEMA for storm-related costs. In addition there is uncertainty in the insurance claim for damage to the Lighthouse. The additional \$25,000 for damage to the Lighthouse is now being covered under a CPC request.

Total transfer requested is for \$140,000.

Recommendation: The Advisory Committee recommends approval of the article.

Advisory Committee Vote: Unanimous vote in support of this article

**Article 3
TRANSFER OF FUNDS**

To see if the Town will vote to transfer from available funds in the Treasury the sum of \$143,826.00, or a greater or lesser sum, for the purpose of fully funding the following accounts established under Article 5, Operating Budget of the 2010 Annual Town Meeting as follows:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Conservation Personal Services	Conservation Purchase of Services	\$ 20,000
IT Personal Services	Fire Overtime	\$ 22,000
Free Cash	Snow Removal	\$101,826

or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: This article would transfer available surplus funds in FY '10 departmental line items to pay increased costs in others. Specifically:

Conservation: The interim Conservation Agent continued working longer on a contract basis than originally anticipated. There are available funds in Conservation Personal Services (\$20,000) to transfer into Conservation Purchase of Services to fund this amount.

Fire Overtime: The Fire Department began running a second ambulance a few months ago. This change was much needed and while it increases funds into the General Fund, some additional overtime costs will be incurred. Additionally, the department has two vacancies and it will be some time before new employees are officially ready to assume their responsibilities. As a result of the delay for the starting date of the new IT Director (April 1), there are available funds in IT Personal Services to transfer to offset some of this cost in the amount of \$22,000.

Snow Deficit: The annual snow budget of \$486,000 was exhausted during the week of February 7, 2011 and the Board of Selectmen voted a snow deficit at its meeting of February 15. The anticipated amount to cover costs is estimated at \$101,826.00 and is recommended to be transferred from Free Cash.

Recommendation: The Advisory Committee recommends approval of the article.

Advisory Committee Vote: Unanimous vote in support of this article

Article 4
LEASE OF TOWN LAND

To see if the Town will vote to lease a portion of town-land, located at 266 Tilden Road (Assessors Map/Book/Lot 34-17-A), and further described in Book 2488, Page 451 filed in the Plymouth County Registry of Deeds, for the purpose of constructing and maintaining a wireless communication facility for an initial term of twenty years, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: This article will allow the Town to lease a portion of land located at the Wampatuck School for the construction of a wireless cell tower by AT&T. The Board voted to award this lease to AT&T contingent upon successful contract negotiations at its meeting of February 15, 2011. The lease will be for a period of 20 years. The minimum bid was \$24,000 per year and increases by a small sum each year thereafter culminating in an annual payment of \$42,084. AT&T is now in the process of making formal application to the Zoning Board of Appeals for approvals.

Recommendation: The Advisory Committee recommends approval of the article.

Advisory Committee Vote: Unanimous vote in support of this article

ANNUAL TOWN MEETING ARTICLES

April 11, 2011

Article 1 COMPENSATION OF ELECTED OFFICIALS

To see if the Town will vote to establish the salaries and compensation of all elected Town officials as follows for a sum totaling \$71,000.00, or a greater or lesser sum, or take any other action relative thereto:

SELECTMEN:	Chairman & Legitimate Expenses	\$ 1,500.00
SELECTMEN:	Members & Legitimate Expenses	\$ 2,000.00
	(4 @ \$500)	
ASSESSORS:	Chairman & Legitimate Expenses	\$ 1,200.00
ASSESSORS:	Members & Legitimate Expenses	\$ 800.00
	(2 @ \$400)	
TOWN CLERK:	Personal Services	\$65,500.00

Sponsored by: Board of Selectmen

Comments: This an annual article, with no changes for FY 2011.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of this article.

Article 2 REVOLVING FUNDS

To see if the Town will vote to reauthorize the following revolving accounts pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, which shall be kept separate and apart from other monies by the Treasurer, and which shall be deposited receipts received that may be spent only from those sources identified below under “Source of Funds” without further appropriation during Fiscal Year 2012 and as identified below under “Use of Funds”, and shall be expended under the direction of those so indicated. Said annual amount expended from each revolving account shall not exceed the amount indicated below under “Annual Expenditure.”

Source of Funds	Use of Funds	Expended Under Direction of:	FY 12 Limit
Senior Center Programming Fees	Senior programs and trips	Director, COA	\$35,000
Planning Board Application Fees	Postage, advertising and other administrative expenses	Planning Director	\$50,000
Food Establishment Inspection Fees	Inspection of food establishments	Director of the Board of Health	\$18,000
School Bus Transportation Fees	Transportation of Students	School Superintendent	\$300,000
Beach Sticker Fees	Beach operations maintenance and capital	Town Administrator Recreation Director	\$215,000

or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: This annual article allows for the funding of the Revolving Funds from the above noted identified funding sources.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of this article.

Article 3 CAPITAL IMPROVEMENT PLAN

To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds in the Treasury, the following sums of money totaling \$2,629,000.00, or any greater or lesser sums as may be necessary, for the purpose of funding the costs of the Fiscal Year 2012 Capital Improvement Plan submitted in accordance with Section 6-6 of the Scituate Town Charter and outlined as follows, or take any other action relative thereto:

<u>Item</u>	<u>Department</u>	<u>Amount</u>
A. Seawall Repair	DPW-Foreshore Protection	\$500,000
B. Security Equipment	School-Equipment	\$300,000
C. Roadway Improvements	Highway	\$150,000
D. Rescue Pumper	Fire-Fleet Maintenance	\$430,000
E. Ambulance Replacement	Fire-Fleet Maintenance	\$175,000
F. Bobcat	DPW-Sidewalk Maintenance	\$ 90,000
G. Sheet Metal Ductwork	Library	\$ 27,000
H. Bus Replacement	School-Fleet Maintenance	\$ 90,000
I. Monitor/Defibrillator	Fire-Equipment	\$ 25,000
J. Emergency Generators	School-Equipment	\$150,000
K. Survey Equipment	DPW-Engineering	\$ 37,000
L. Infiltration/Inflow	Sewer	\$200,000
M. SCADA Replacement	DPW-Engineering	\$ 70,000
N. Water Mains Repair	Water-System Maintenance	\$250,000
O. SCADA Upgrade	Water-Equipment	\$ 85,000
P. Harbor Dredging	Harbor Maintenance	\$ 50,000

Sponsored By: Board of Selectmen

Comments: This year’s Capital Plan went through a new, rigorous process. Each department head presented their needs to the Town Administrator and was subjected to an initial review process utilizing specific criteria to prioritize needs. Six weighted criteria were applied including overall fiscal impact, legal mandates, advancement of the Town’s master plan, impact on service to the public, urgency of maintenance needs, whether or not prior phases have been funded, and departmental priority rank. The total list of needs for both the General and Enterprise Funds was \$13,654,100.00. The Town Administrator proposed a final plan to the Capital Planning Committee valued at \$2,779,000.00 for fiscal year ending in 2012, with the final proposal above totaling \$2,629,000.00. This capital plan will be funded through a variety of sources as indicated in the details below. The Town will be “earmarking” 2-3% of the net operating revenue each year to fund long-term capital needs moving forward.

FY 2012: \$1,645,000 will be funded through short term borrowing and paid through the general fund, \$329,000.00 will be funded through General Funds that are currently available, and \$655,000.00 will be financed through borrowing within the Enterprise Funds.

<u>Project</u>	<u>Capital Request</u>	<u>Funding Source & Comment</u>
A. DPW- Foreshore Protection	\$ 500,000	<u>Short-term borrowing – General Fund</u> <u>Comments:</u> Establishment of a fund to repair our seawalls is critical to protect the safety of residents and Town infrastructure. The Foreshore Protection Structures Inspection and Inventory Report from 2007 identified 29 areas in need of repair at an estimated cost of \$5 million.

B. Scituate Public Schools Security	\$ 300,000	<u>Short-term borrowing – General Fund</u> <u>Comments:</u> This is the first phase in a three-year project to provide adequate safety equipment including cameras and door locks in all SPS school buildings. The total estimated cost of the project over three years is \$1,048,000.
C. Roadway Improvements	\$ 150,000	<u>Short-term borrowing –General Fund</u> <u>Comments:</u> This is in addition to the Chapter 90 funds allocated to the Town by the State for road repair. The current Chapter 90 allocation of \$450,000 cannot meet the demands of Scituate’s road repair needs.
D. Replacement of Rescue Pumper	\$ 430,000	<u>Short-term borrowing General Fund</u> <u>Comments:</u> The current fire pumper is a 1995 model that was cut from the Capital Plan in FY 2011. The recent storm of December 27, 2010 has rendered the vehicle inoperable and thus it will not pass inspection. This item is critical to the safety of all Town residents.
E. Ambulance Replacement	\$ 175,000	<u>Short-term borrowing- General Fund</u> <u>Comments:</u> This is to replace a 2000 model ambulance to ensure that the public safety needs of Town residents are being met.
F. Bobcat	\$ 90,000	<u>Short-term borrowing –General Fund</u> <u>Comments:</u> This versatile vehicle is needed to meet a variety of needs in the Highway and Public Grounds departments. It is especially needed to clear and remove snow from sidewalks.
G. Sheet Metal Ductwork - Library	\$ 27,000	<u>Available Funds – General Fund</u> <u>Comments:</u> Needed to complete the final phase of HVAC improvements at the Town library.
H. School Bus Replacement	\$ 90,000	<u>Available Funds – General Fund</u> <u>Comments:</u> This is part of an ongoing plan to replace the deteriorating school bus fleet. These funds will replace one school bus.

I. Monitor/Defibrillator	\$ 25,000	<u>Available Funds – General Fund</u> <u>Comments:</u> Additional defibrillator needed to ensure public safety needs are being met.
J. Emergency Generators	\$ 150,000	<u>Available Funds – General Fund</u> <u>Comments:</u> The existing emergency generators in two elementary schools are over 40 years old, undependable, beyond useful life and potentially unsafe. Cushing and Hatherly schools face a potential blackout scenario during electrical outage, posing a safety risk to students and staff due to loss of both visibility and building communications.
K. Survey Equipment	\$ 37,000	<u>Available Funds – General Fund</u> <u>Comments:</u> The purchase of survey equipment will provide proper tools to the Engineering Department to help reduce costs and the need to hire outside surveyors.
L. Infiltration and Inflow	\$ 200,000	<u>Borrowing -Enterprise Sewer Fund</u> <u>Comments:</u> Groundwater is infiltrating the older sewer lines in Town. As a result, a portion of the wastewater treatment plant’s capacity is wasted. This infiltration and inflow (I&I) Reduction program involves underground inspection of the sewer pipes and repair of the leaking sections. By eliminating I&I, we increase the useful capacity of the treatment plant.
M. SCADA Replacement	\$ 70,000	<u>Borrowing –Enterprise Sewer Fund.</u> <u>Comments:</u> The Supervisory Control and Data Acquisition (SCADA) system is essential to monitor the continued operation of the treatment plant and wells. The current system is old and obsolete and increasingly difficult to repair. This allocation is for the replacement of the SCADA in the wastewater treatment plant.

N. Water Mains Repair	\$ 250,000	<u>Borrowing – Enterprise Water Retained Earnings Fund</u> <u>Comments:</u> Continuation of Strategic Capital Plan to replace aged and broken water main pipes throughout town to eliminate brown water.
O. SCADA Upgrade	\$ 85,000	<u>Borrowing – Enterprise Water Retained Earnings Fund</u> <u>Comments:</u> The Supervisory Control and Data Acquisition (SCADA) system is essential to monitor the continued operation of the treatment plant and wells. This upgrade is necessary for operational monitoring at the three oldest sewage pumping stations (Sand Hills, Chain Pond, First Parish) with SCADA equipment to inform treatment plant operator of developing problems. Alarms will be connected to treatment plant by radio relay. Current equipment is obsolete and replacement parts are no longer available.
P. Dredging of Scituate Marine Park	\$ 50,000	<u>Borrowing – Waterways Enterprise Fund</u> <u>Comments:</u> This is for necessary dredging of the Harbor to be coordinated with Marina dredging project to optimize costs.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: The vote was 6-1 in favor of this article, with dissenting opinion concerned about the lack of financial planning presented to address Scituate’s foreshore protection plan.

Article 4

ESTABLISHMENT OF REVOLVING FUND – WIND TURBINE FUNDS

To see if the Town will vote to authorize the establishment of a Wind Turbine Revenue Revolving Fund pursuant to Massachusetts General Laws, Chapter 44, Section 53E ½, which shall be kept separate and apart from other monies by the Treasurer, and in which

shall be deposited receipts received that may be spent only from those sources identified below under “Source of Funds” without further appropriation during Fiscal Year 2012 and as identified below under “Use of Funds”, and shall be expended under the direction of those so indicated. Said annual amount expended from each revolving account shall not exceed the amount indicated below under “FY 12 Limit”:

Source of Funds	Use of Funds	Expended Under Direction of:	FY 12 Limit
Wind Turbine Revenues	Subsidizing of Town electricity costs	Town Administrator DPW Superintendent	\$ 294,000

or take any other action relative thereto.

Sponsored by: Board of Selectmen
Renewable Energy Committee

Comments: This Article establishes a new Revolving Fund for the Wind Turbine in order to establish a funding mechanism for the revenues received, and expenditures from, costs associated with the Town’s new wind turbine to be located at the Waste Water Treatment Plant. The turbine will be constructed this spring and be on line by September 1, 2011. The Town will receive revenues from the electricity generated from the turbine. These revenues in turn will offset electrical costs for Town and School departments based upon current usage. Any remaining funds will go to the Town’s General Fund. The creation of the Revolving Fund will enable the intake and output of these revenues.

Recommendation: The Advisory Committee recommends approval of the article.

Advisory Committee Vote: Unanimous vote in support of this article

Article 5 FISCAL YEAR 2012 OPERATING BUDGET

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury, the sum of \$54,357,987.00, or a greater or lesser sum, for the purpose of funding personal services and expenses for Town operations as may be necessary for the ensuing Fiscal Year commencing July 1, 2011, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments:

NOTE: The difference between the motion amount of \$54,413,570 and the appropriation request in the Article is due to a General Fund debt increase in borrowing for the Wampanoag School Renovations as well as for the Water Enterprise Fund

As was the case in FY2011 the budget process for the coming fiscal year was extensive and very thorough. The process includes the establishment of departmental objectives, benchmarking to other communities and a review of each line item expense with supporting rationale for increases/decreases.

Challenges still exist for our community. The Town continues to struggle to maintain existing services while trying to address the immediate needs of our roads, water system and seawalls. Our schools are also striving to deliver the high quality education that our children deserve under the restrictions of Prop 2 ½, amid declining new growth and reductions in State aid. These challenges are not unique to Scituate, but they are ours to meet as best that we can.

The main financial messages of the FY '12 Budget are as follows:

- Budgets were built against an available revenue forecast projecting a 1.2% increase from the FY '11 latest estimate
 - State aid is forecast with a 4% decline
- Increases in Personal Services are primarily driven by contractual obligations
- Total shared spending is increasing by 2 % due to increases in employee benefits.
- The Capital Plan addresses immediate priorities or investments that offer future cost savings to the Town.

The Town will continue to pay close attention to its financial forecast which projects all shared expenses including debt incurred through capital spending. Revenue continues to project minimal growth .

Recommendation: The Advisory Committee recommends approval of the article.

Advisory Committee Vote: Unanimous vote in support of this article.

Article 5
Fiscal Year 2011 Operating Budget

		FY 2011	FY2012	FY2012	% to
	Account	Appropriated	Selectmen	Advisory	Total
122	Board of Selectmen				
	510 Personal Services	68,714	70,043	70,043	
	520 Purchase of Services	12,495	11,335	11,335	
	530 Town Counsel	150,000	135,000	135,000	
	540 Materials & Supplies	1,680	1,430	1,430	
		\$ 232,889	\$ 217,808	\$ 217,808	0.40%
123	Town Administrator				
	510 Personal Services	182,380	189,399	189,399	
	520 Purchase of Services	5,900	6,750	6,750	
	532 Labor Counsel	67,750	87,697	87,697	
	540 Materials & Supplies	1,600	1,200	1,200	
	599 Salary Adjustments	10,000	21,603	10,000	
		\$ 267,630	\$ 306,649	\$ 306,649	0.56%
131	Advisory Committee				
	510 Personal Services	1,650	1,650	1,650	
	520 Purchase of Services	350	350	350	
	540 Materials & Supplies	3,300	3,300	3,300	
		\$ 5,300	\$ 5,300	\$ 5,300	0.01%
132	Reserve Fund				
	570 Transfers	\$ 81,871	\$ 90,000	\$ 90,000	0.17%
135	Town Accountant				
	510 Personal Services	162,944	165,181	165,181	
	520 Purchase of Services	50,331	44,685	44,685	
	540 Materials & Supplies	1,800	1,800	1,800	
	580 Capital Outlay	9,800	-	-	
		\$ 224,875	\$ 211,666	\$ 211,666	0.39%
141	Assessors				
	510 Personal Services	170,640	176,897	176,897	
	520 Purchase of Services	11,260	3,130	3,130	
	540 Materials & Supplies	1,000	1,000	1,000	
		\$ 182,900	\$ 181,027	\$ 181,027	0.33%
145	Treasurer/Collector				
	510 Personal Services	225,097	229,654	229,654	
	520 Purchase of Services	79,020	28,300	28,300	
	540 Materials & Supplies	3,000	3,000	3,000	
	580 Capital Outlay	-	1,000	1,000	
		\$ 307,117	\$ 261,954	\$ 261,954	0.48%
149	Administration				
	510 Personal Services	7,000	6,000	6,000	
	520 Purchase of Services	38,500	38,650	38,650	
	540 Materials & Supplies	5,290	4,500	4,500	
		\$ 50,790	\$ 49,150	\$ 49,150	0.09%
155	Information Technology				
	510 Personal Services	-	185,895	185,895	0.34%

158	Tax Foreclosures					
	521 Tax Foreclosures	\$ 25,000	\$ 32,000	\$ 32,000		0.06%
159	Cable TV					
	510 Personal Services	\$ -	\$ 66,248	\$ 61,323		
	520 Purchase of Services	31,200	2,200	2,200		
	540 Materials & Supplies	-	300	300		
	580 Capital Outlay	40,000	10,500	10,500		
		\$ 71,200	\$ 79,248	\$ 79,248		0.15%
161	Town Clerk					
	510 Personal Services	148,268	143,558	143,558		
	520 Purchase of Services	21,625	21,885	21,885		
	540 Materials & Supplies	3,800	2,900	2,900		
		\$ 173,693	\$ 168,343	\$ 168,343		0.31%
171	Conservation					
	510 Personal Services	104,360	100,044	100,044		
	520 Purchase of Services	22,850	6,600	6,600		
	540 Materials & Supplies	1,450	1,200	1,200		
		\$ 128,660	\$ 107,844	\$ 107,844		0.20%
175	Planning Board					
	510 Personal Services	104,070	107,720	107,720		
	520 Purchase of Services	9,159	6,500	6,500		
	540 Materials & Supplies	900	700	700		
	580 Capital Outlay	350	-	-		
		\$ 114,479	\$ 114,920	\$ 114,920		0.21%
176	Zoning Board of Appeals					
	510 Personal Services	22,050	21,645	21,645		
	520 Purchase of Services	1,700	1,650	1,650		
	540 Materials & Supplies	600	600	600		
		\$ 24,350	\$ 23,895	\$ 23,895		0.04%
192	Property/Liability Insurance					
	570 Other Charges & Expenses	\$ 404,200	\$ 425,000	\$ 425,000		0.78%
	Total General Government	\$ 2,294,954	\$ 2,460,699	\$ 2,460,699		4.53%

210	Police				
510	Personal Services	2,834,731	2,890,765	2,890,765	
520	Purchase of Services	127,033	131,825	131,825	
540	Materials & Supplies	117,063	110,675	110,675	
580	Capital Outlay	99,100	99,100	99,100	
		\$ 3,177,927	\$ 3,232,365	\$ 3,232,365	5.95%
220	Fire				
510	Personal Services	3,649,960	3,674,058	3,674,058	
520	Purchase of Services	108,100	100,100	100,100	
540	Materials & Supplies	224,000	201,500	201,500	
580	Capital Outlay	22,500	18,000	18,000	
		\$ 4,004,560	\$ 3,993,658	\$ 3,993,658	7.35%
241	Inspections				
510	Personal Services	187,259	191,843	191,843	
520	Purchase of Services	9,470	9,845	9,845	
540	Materials & Supplies	3,100	2,900	2,900	
		\$ 199,829	\$ 204,588	\$ 204,588	0.38%
292	Animal Shelter				
510	Personal Services	-	-	-	
520	Purchase of Services	-	-	-	
540	Materials & Supplies	-	-	-	
		\$ -	\$ -	\$ -	0.00%
295	Shellfish				
510	Personal Services	10,033	10,234	10,234	
520	Purchase of Services	705	700	700	
540	Materials & Supplies	400	350	350	
580	Capital Outlay	-	-	-	
		\$ 12,588	\$ 11,284	\$ 11,284	0.02%
	Total Public Safety	\$ 7,394,904	\$ 7,441,895	\$ 7,441,895	13.69%
300	School Committee				
505	Expenses	\$ 27,309,029	\$ 27,769,813	\$ 27,769,813	51.09%
310	South Shore Regional School				
560	Intergovernmental	\$ 604,419	\$ 428,717	\$ 428,717	0.79%
	Total Schools	\$ 27,913,448	\$ 28,198,530	\$ 28,198,530	51.88%

400	Public Works				
510	Personal Services	1,343,424	1,380,203	1,380,203	
520	Purchase of Services	551,449	567,541	567,541	
540	Materials & Supplies	309,718	299,150	299,150	
580	Capital Outlay	15,327	32,000	32,000	
		\$ 2,219,918	\$ 2,278,894	\$ 2,278,894	4.19%
423	Snow & Ice				
510	Personal Services	58,001	58,001	58,001	
520	Purchase of Services	200,000	200,000	200,000	
540	Materials & Supplies	194,475	196,475	196,475	
580	Capital Outlay	32,000	32,000	32,000	
		\$ 484,476	\$ 486,476	\$ 486,476	0.89%
424	Street Lights & Beacons				
520	Purchase of Services	\$ 193,000	\$ 209,000	\$ 209,000	0.38%
	Total Public Works	\$ 2,897,394	\$ 2,974,370	\$ 2,974,370	5.47%
510	Board of Health				
510	Personal Services	149,792	134,161	134,161	
520	Purchase of Services	8,535	6,315	6,315	
540	Materials & Supplies	3,000	1,500	1,500	
580	Capital Outlay	360	-	-	
		\$ 161,687	\$ 141,976	\$ 141,976	0.26%
541	Council on Aging				
510	Personal Services	188,984	191,551	191,551	
520	Purchase of Services	48,394	44,184	44,184	
540	Materials & Supplies	10,400	10,200	10,200	
580	Capital Outlay	-	-	-	
		\$ 247,778	\$ 245,935	\$ 245,935	0.45%
543	Veterans' Benefits/Services				
510	Personal Services	16,672	22,006	22,006	
520	Purchase of Services	18,975	51,575	51,575	
540	Materials & Supplies	1,550	1,400	1,400	
		\$ 37,197	\$ 74,981	\$ 74,981	0.14%
549	Commission on Disabilities				
520	Purchase of Services	2,825	2,825	2,825	
540	Materials & Supplies	2,250	2,250	2,250	
		\$ 5,075	\$ 5,075	\$ 5,075	0.01%
	Total Human Services	\$ 451,737	\$ 467,967	\$ 467,967	0.85%

610	Library				
	510 Personal Services	666,622	703,937	703,937	
	520 Purchase of Services	106,792	98,578	98,578	
	540 Materials & Supplies	140,600	135,150	135,150	
	580 Capital Outlay	3,000	3,000	3,000	
		\$ 917,014	\$ 940,665	\$ 940,665	1.73%
630	Recreation				
	510 Personal Services	134,714	121,239	121,239	
	520 Purchase of Services	1,475	1,695	1,695	
	540 Materials & Supplies	2,400	900	900	
	580 Capital Outlay	-	-	-	
		\$ 138,589	\$ 123,834	\$ 123,834	0.23%
650	Beautification				
	520 Purchase of Services	6,035	6,395	6,395	
	540 Materials & Supplies	8,965	8,605	8,605	
		\$ 15,000	\$ 15,000	\$ 15,000	0.03%
691	Historical Buildings				
	520 Purchase of Services	\$ 6,500	\$ 6,700	\$ 6,700	0.01%
	Total Recreation & Resources	\$ 1,077,103	\$ 1,086,199	\$ 1,086,199	2.00%
720	Debt & Interest				
	590 Debt Service	\$ 2,276,194	\$ 1,999,907	\$ 1,999,907	3.68%
	Total Debt Services	\$ 2,276,194	\$ 1,999,907	\$ 1,999,907	3.68%
910	Non-Contributory Pensions				
	512 Other Personal Services	\$ 88,094	\$ 73,590	\$ 73,590	0.14%
911	Plymouth County Retirement				
	512 Other Personal Services	\$ 3,118,030	\$ 3,103,047	\$ 3,103,047	5.71%
912	Workers' Compensation				
	515 Employee Benefits	\$ 190,000	\$ 190,000	\$ 190,000	0.35%
913	Unemployment Insurance				
	515 Employee Benefits	\$ 300,000	\$ 300,000	\$ 300,000	0.55%
914	Contributory Group Insurance				
	515 Employee Benefits	\$ 5,193,724	\$ 5,508,907	\$ 5,508,907	10.13%
916	Federal Taxes				
	515 Employee Benefits	\$ 487,000	\$ 552,876	\$ 552,876	1.02%
	Total Employee Benefits	\$ 9,376,848	\$ 9,728,420	\$ 9,728,420	17.90%
	Total General Fund	\$ 53,682,582	\$ 54,357,987	\$ 54,357,987	100.00%

Article 5
Fiscal Year 2011 Operating Budget

	FY 2011 Appropriated	FY2012 Proposal	variance	% change	% of Total
Board of Selectmen	\$ 232,889	\$ 217,808	\$ (15,081)	-6.5%	0.33%
Town Administrator	\$ 267,630	\$ 306,649	\$ 39,019	14.6%	0.47%
Advisory Committee	\$ 5,300	\$ 5,300	\$ -	0.0%	0.01%
Reserve Fund	\$ 81,871	\$ 90,000	\$ 8,129	9.9%	0.14%
Town Accountant	\$ 224,875	\$ 211,666	\$ (13,209)	-5.9%	0.32%
Assessors	\$ 182,900	\$ 181,027	\$ (1,873)	-1.0%	0.28%
Treasurer/Collector	\$ 307,117	\$ 261,954	\$ (45,163)	-14.7%	0.40%
Administration	\$ 50,790	\$ 49,150	\$ (1,640)	-3.2%	0.08%
Information Technology	\$ -	\$ 185,895	\$ 185,895		0.28%
Tax Foreclosures	\$ 25,000	\$ 32,000	\$ 7,000	28.0%	0.05%
Cable TV	\$ 71,200	\$ 79,248	\$ 8,048	11.3%	0.12%
Town Clerk	\$ 173,693	\$ 168,343	\$ (5,350)	-3.1%	0.26%
Conservation	\$ 128,660	\$ 107,844	\$ (20,816)	-16.2%	0.16%
Planning Board	\$ 114,479	\$ 114,920	\$ 441	0.4%	0.18%
Zoning Board of Appeals	\$ 24,350	\$ 23,895	\$ (455)	-1.9%	0.04%
Property/Liability Insurance	\$ 404,200	\$ 425,000	\$ 20,800	5.1%	0.65%
Total General Government	\$ 2,294,954	\$ 2,460,699	\$ 165,745	7.2%	3.98%
			\$ -		
Police	\$ 3,177,927	\$ 3,232,365	\$ 54,438	1.7%	4.94%
Fire	\$ 4,004,560	\$ 3,993,658	\$ (10,902)	-0.3%	6.10%
Inspections	\$ 199,829	\$ 204,588	\$ 4,759	2.4%	0.31%
Shellfish	\$ 12,588	\$ 11,284	\$ (1,304)	-10.4%	0.02%
Total Public Safety	\$ 7,394,904	\$ 7,441,895	\$ 46,991	0.6%	12.05%
			\$ -		
School Committee	\$ 27,309,029	\$ 27,769,813	\$ 460,784	1.7%	42.44%
South Shore Regional School	\$ 604,419	\$ 428,717	\$ (175,702)	-29.1%	0.66%
Total Schools	\$ 27,913,448	\$ 28,198,530	\$ 285,082	1.0%	43.09%
			\$ -		
Public Works	\$ 2,219,918	\$ 2,278,894	\$ 58,976	2.7%	3.48%
Snow & Ice	\$ 484,476	\$ 486,476	\$ 2,000	0.4%	0.74%
Street Lights & Beacons	\$ 193,000	\$ 209,000	\$ 16,000	8.3%	0.32%
Total Public Works	\$ 2,897,394	\$ 2,974,370	\$ 76,976	2.7%	4.80%
			\$ -		
Board of Health	\$ 161,687	\$ 141,976	\$ (19,711)	-12.2%	0.22%
Council on Aging	\$ 247,778	\$ 245,935	\$ (1,843)	-0.7%	0.38%
Veterans' Benefits/Services	\$ 37,197	\$ 74,981	\$ 37,784	101.6%	0.11%
Commission on Disabilities	\$ 5,075	\$ 5,075	\$ -	0.0%	0.01%
Total Human Services	\$ 451,737	\$ 467,967	\$ 16,230	3.6%	7.60%
			\$ -		
Library	\$ 917,014	\$ 940,665	\$ 23,651	2.6%	1.44%
Recreation	\$ 138,589	\$ 123,834	\$ (14,755)	-10.6%	0.19%
Beautification	\$ 15,000	\$ 15,000	\$ -	0.0%	0.02%
Historical Buildings	\$ 6,500	\$ 6,700	\$ 200	3.1%	0.01%
Total Recreation & Resources	\$ 1,077,103	\$ 1,086,199	\$ 9,096	0.8%	1.76%
			\$ -		
Debt Service	\$ 2,276,194	\$ 2,055,490	\$ (220,704)	-9.7%	3.14%
Total Debt Services	\$ 2,276,194	\$ 2,055,490	\$ (220,704)	-9.7%	3.14%
			\$ -		
Non-Contributory Pensions	\$ 88,094	\$ 73,590	\$ (14,504)	-16.5%	0.11%
Plymouth County Retirement	\$ 3,118,030	\$ 3,103,047	\$ (14,983)	-0.5%	4.74%
Workers' Compensation	\$ 190,000	\$ 190,000	\$ -	0.0%	0.29%
Unemployment Insurance	\$ 300,000	\$ 300,000	\$ -	0.0%	0.46%
Contributory Group Insurance	\$ 5,193,724	\$ 5,508,907	\$ 315,183	6.1%	8.42%
Federal Taxes	\$ 487,000	\$ 552,876	\$ 65,876	13.5%	0.84%
Total Employee Benefits	\$ 9,376,848	\$ 9,728,420	\$ 351,572	3.7%	14.87%
			\$ -		
sub-total	\$ 53,682,582	\$ 54,413,570	\$ 730,988	1.4%	88.00%
			\$ -		
Waterways Enterprise	616,307	1,123,270	506,963	82.3%	1.72%
Widow's Walk Golf Course	927,089	1,282,670	355,581	38.4%	1.96%
Wastewater Enterprise	3,100,937	3,293,147	192,210	6.2%	5.03%
Transfer Station Enterprise	1,238,795	1,327,314	88,519	7.1%	2.03%
Water Enterprise	2,381,601	2,959,558	577,957	24.3%	4.52%
sub-total	8,264,729	9,985,959	1,721,230	20.8%	15.26%
			\$ -		
State and Other Expenses	973,225	1,037,520	64,295	6.6%	1.59%
Total	62,920,536	65,437,049	2,516,513	4.0%	104.85%

	FY 2011 Appropriated	FY2012 Proposal	variance	% change
<u>Enterprise Funds Indirect Costs</u>				
Waterways Enterprise	83,865	88,326	4,461	5.3%
Widow's Walk Golf Course	52,567	47,994	(4,573)	-8.7%
Wastewater Enterprise	164,409	189,373	24,964	15.2%
Transfer Station Enterprise	118,515	120,040	1,525	1.3%
Water Enterprise	226,817	215,984	(10,833)	-4.8%
Total	646,173	661,717	15,544	2.4%

Shared Expenses

Reserve Fund	81,871	90,000	8,129	9.9%
Tax Title	25,000	32,000	7,000	28.0%
Property /Liability Insurance	404,200	425,000	20,800	5.1%
South Shore Votech	604,419	428,717	(175,702)	-29.1%
Debt and Interest	1,179,288	1,180,000	712	0.1%
Non-contributory Pension	88,094	73,590	(14,504)	-16.5%
Plymouth County pension	3,118,030	3,103,047	(14,983)	-0.5%
Worker's Compensation	190,000	190,000	-	0.0%
Unemployment Insurance	300,000	300,000	-	0.0%
Contributory Group Insurance	5,193,724	5,508,907	315,183	6.1%
Federal Taxes	487,000	552,876	65,876	13.5%
Total	11,671,626	11,884,137	212,511	1.8%

Remaining debt and interest expense (\$875,490) is debt excluded. Debt for Enterprise Funds are in corresponding budgets

Projected Revenue

Levy	41,323,191	42,653,920	1,330,729	3.2%
New Growth	290,389	250,000	(40,389)	-13.9%
Local Receipts	4,276,778	4,276,778	-	0.0%
State Funds	6,689,275	6,421,704	(267,571)	-4.0%
Other Available Funds	16,402	227,158	210,756	1284.9%
Enterprise Indirect Costs	646,173	661,717	15,544	2.4%
Total Revenue	53,242,208	54,491,277	1,249,069	2.3%

Estimated Other Expenses

Cherry Sheet Offsets	25,203	24,195	(1,008)	-4.0%
State and County Assessments	568,260	573,342	5,082	0.9%
Overlay	250,000	250,000	-	0.0%
Transfer to Transfer Station	100,000	100,000	-	0.0%
Articles (Revaluation,OPED Funding)	-	89,983	89,983	
Total Other Expenses	943,463	1,037,520	94,057	-3.1%

Shared Expenses	11,671,626	11,884,137	212,511	1.8%
Revenue Available	40,627,119	41,569,620	942,501	2.3%
School (.6667)	27,084,881	27,714,466	629,584	2.3%
Municipal (.3337)	13,542,238	13,855,154	312,917	2.3%

Article 6
CONTINGENT APPROPRIATION FISCAL YEAR 2012 OPERATING BUDGET

To see if the Town will vote to raise and appropriate or transfer from available funds the amount of \$2,200,000.00, or a greater or lesser sum, for the purpose of additionally funding school and departmental operating and capital expenses and other expenses in Fiscal Year 2012, with said funds to be contingent upon passage of a Proposition 2 1/2 referendum question under Massachusetts General Laws Chapter 59, Section 21C, or take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: Detailed below are additional funding requirements identified by the Town Government and Scituate School Committee:

<u>Town Override use</u>	<u>Request</u>
Town Building Safety and Security	
Renovations to Collector's Office	\$3,600
Upgrade Restroom at Town Hall	\$4,000
Equipment Replacement	\$15,000
Retrofit basement storage	<u>\$100,000</u>
sub total	\$122,600
Two (2) Police Officers	\$100,000
Roads and Seawalls	\$400,000
Support Staffing and Training	\$60,000
Fire Overtime	\$50,000
Total	\$732,600

School Override use

Restore Professional and Staff reductions (19.2 Full-time Equivalent Positions)	\$855,450
Curriculum	\$275,000
Technology	\$150,000
Technology Network Infrastructure	\$166,000

Utilities	\$10,000
Supplies	\$10,950
Total	\$1,467,400

Total Override	\$2,200,000
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Recommendation: The Advisory Committee recommends approval of this article.
Advisory Committee Vote: The Advisory Committee recommends approval of this article by a vote of 5-1 (Lincoln Heineman dissenting).

Article 7
ESTABLISHMENT OF OTHER POST-EMPLOYMENT BENEFITS TRUST FUND

To see if the Town will vote to accept the provisions of Chapter 479 of the Act of 2008, An Act Providing for the Establishment of Other Post-Employment Benefits Liability Trust Funds in Municipalities, which amended Chapter 32B of the General Laws, to add Section 20 which allows creation of this Fund; and to take any other action relative thereto.

Sponsored by: Board of Selectmen

Comments: This article would allow the creation of a fund reserve to offset costs of future retiree health insurance. The Governmental Accounting Standards Board required all local governments to account for other post-employment benefits (OPEB), on annual audited financial statements using an accrual methodology over participants’ active working lifetimes. By June 30, 2009, and every two years thereafter, all communities were required to complete this actuarial valuation. The Town’s most recent actuarial study completed as of July, 1, 2010 indicated that the Town had an actuarially determined unfunded liability of \$53,916,330.00. The Town is not unique in this area; all communities have unfunded liabilities and some, significantly higher than Scituate’s; however, in our case, this Fund should have been previously established.

Specifically, this article would create an Irrevocable Trust arrangement which would allow the Town’s auditors and actuaries to formally recognize, by Town Meeting vote, these funds as an asset to reduce the OPEB liability for financial reporting purposes. This issue has been noted in the Town audit and in our recent bond issuance because it is a significant liability and it needs to be addressed.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of this article.

Article 8

FUNDING FOR OTHER POST-EMPLOYMENT BENEFITS LIABILITY TRUST

To see if the Town will vote to raise and appropriate, and/or transfer from available funds in the Treasury the sum of \$14,983.00, or a greater or lesser sum, for the purpose of funding the Other Post Employment Benefits Liability Trust Fund pursuant to Article 7 of the April 11, 2011 annual town meeting warrant as authorized by the General Court, in order to offset the anticipated future cost of providing post-retirement health and life insurance benefits to current and future retired Town and school employees, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: This annual article authorizes the funding of the Trust identified in Article 7. The FY '12 recommended budget from the Plymouth County Retirement Board is \$14,983.00 less than FY '11 so it is prudent to allocate this excess towards the creation of this Fund. Future contributions to the OPEB fund will reduce the growth in the Town's unfunded liability over time.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of this article.

Article 9

WATERWAYS ENTERPRISE FUND

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury, the sum of \$ 1,034,944.00, or a greater or lesser sum, for the purpose of funding the Waterways Enterprise Fund for the ensuing fiscal year commencing July 1, 2011, or take any other action relative thereto.

Sponsored By: Board of Selectmen

**Waterways Enterprise Fund
Fiscal Year 2012**

Revenue	FY11 Budget	FY12 Budget	Inc/Dec
Boat Excise	\$ 41,583	\$ 41,583	\$ -
Slip Fees	\$ 606,900	\$ 631,868	\$ 24,968
Mooring Fees	\$ 104,267	\$ 104,267	\$ -
Marina User Fees	\$ 77,850	\$ 77,850	\$ -
Town Pier Fees	\$ 23,575	\$ 23,575	\$ -
Overnight Tie-ups	\$ 20,307	\$ 20,307	\$ -
Mooring Waiting List	\$ 1,704	\$ 1,704	\$ -
Sales of ice	\$ 4,662	\$ 4,662	\$ -
Lease Income	\$ 81,572	\$ 103,250	\$ 21,678
Fines	\$ 91	\$ 91	\$ -
Interest Income	\$ 3,971	\$ 3,971	\$ -
State Grants	\$ 6,449	\$ 6,449	\$ -
Misc	\$ 182	\$ 182	\$ -
	<u>\$ 973,113</u>	<u>\$ 1,019,759</u>	<u>\$ 46,646</u>
Expenditures			
Personal Services	\$ 298,088	\$ 291,561	\$ (6,527)
Purchase of Services	\$ 152,154	\$ 152,822	\$ 668
Materials & Supplies	\$ 50,200	\$ 46,900	\$ (3,300)
Capital Outlay	\$ 32,000	\$ 20,000	\$ (12,000)
Debt Service	\$ 486,720	\$ 523,661	\$ 36,941
Sub Total	<u>\$ 1,019,162</u>	<u>\$ 1,034,944</u>	<u>\$ 15,782</u>
Indirect Costs	\$ 83,865	\$ 88,326	\$ 4,461
Total	<u>\$ 1,103,027</u>	<u>\$ 1,123,270</u>	<u>\$ 20,243</u>
Surplus(Deficit)	\$ (129,914)	\$ (103,511)	\$ 26,403
Budget Balancing Items			
Retained Earnings	\$ 42,259	\$ 36,314	\$ (5,945)
Net Surplus(Deficit)	<u>\$ (87,655)</u>	<u>\$ (67,197)</u>	<u>\$ 20,458</u>

1. Indirect Costs are raised in Article 5

Comments: The Waterways Enterprise Fund was established in 1995 as a separate account pursuant to Chapter 44, Section 53F ½ of Mass General Laws. The Town Harbormaster is the managing authority over Scituate Waterways, and the administration of this Fund. The Fund expenses cover the Harbormaster's office, Scituate's Harbor facilities, Cole Parkway Marina, Scituate Marine Park, and the Town Pier. The revenue to support the Harbormaster's operation is primarily generated from the fees and charges paid by users of the Harbor facilities. For Fiscal Year 2012, the estimated revenue is projected to be \$1,019,759. Expenditures to cover the cost of operation is estimated at \$1,123,270. This results in a projected shortfall of \$103,511. The shortfall can be met through a rate increase and/or using certified retained earnings, currently \$611,310.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of this article.

**Article 10
GOLF COURSE ENTERPRISE FUND**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury the sum of \$ 1,234,676.00, or a greater or lesser sum, for the purpose of funding the Widow's Walk Golf Course for the ensuing fiscal year commencing July 1, 2011, or take any other action relative thereto.

Sponsored By: Board of Selectmen

**Widow's Walk Enterprise Fund
Fiscal Year 2012**

Revenue	FY11 Budget	FY12 Budget	Inc/Dec
Dues	\$ 126,160	\$ 126,160	\$ -
Frequent Players	\$ 24,303	\$ 24,303	\$ -
Green Fees	\$ 719,640	\$ 719,640	\$ -
Cart Fees	\$ 155,095	\$ 155,095	\$ -
Club Rentals	\$ 2,087	\$ 2,087	\$ -
Range Fees	\$ 55,273	\$ 55,273	\$ -
Handicap Fees	\$ 11,300	\$ 11,300	\$ -
Merchandise Sales	\$ 97,450	\$ 97,450	\$ -
Restaurant Lease Income	\$ 37,000	\$ 37,000	\$ -
Interest Income	\$ 1,495	\$ 1,495	\$ -
			\$ -
			\$ -
			\$ -
	\$ 1,229,803	\$ 1,229,803	\$ -
 Expenditures			
Personal Services	\$ 171,319	\$ 171,578	\$ 259
Purchase of Services	\$ 621,163	\$ 609,223	\$ (11,940)
Materials & Supplies	\$ 82,040	\$ 74,900	\$ (7,140)
Capital Outlay	\$ -	\$ -	\$ -
Debt Service	\$ 377,750	\$ 378,975	\$ 1,225
Sub Total	\$ 1,252,272	\$ 1,234,676	\$ (17,596)
Indirect Costs	\$ 52,567	\$ 47,994	\$ (4,573) 1
Total	\$ 1,304,839	\$ 1,282,670	\$ (22,169)
Surplus(Deficit)	\$ (75,036)	\$ (52,867)	\$ 22,169
Budget Balancing Items			
Retained Earnings	\$ -	\$ -	\$ -
Net Surplus(Deficit)	\$ (75,036)	\$ (52,867)	\$ 22,169

1. Indirect Costs are raised in Article 5

Comments: Revenues for FY 2012 are projected to be flat. While pricing of green fees and dues remain attractive, the current economic conditions pose ongoing challenges. Through expanded traditional (ie. advertising to new markets) and innovative (web-based discount coupons) marketing, the goal continues to be increasing new visitors to the course. In addition, course management is looking to generate additional traffic via “special occasion” group activity.

Finally, it is important to note that three major components (below) represent 79% of the total budget.

<u>Item</u>		<u>Change from prior year</u>
Personal Services (Personnel)	\$ 171,578	+.01%
Course Management Contract	\$ 462,659	flat
Debt	\$ 378,975	+.01%

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of this article.

**Article 11
WASTEWATER ENTERPRISE FUND**

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury the sum of \$3,103,774.00, or a greater or lesser sum, for the purpose of funding Wastewater Treatment Plant operations and expenses, for the ensuing fiscal year commencing July 1, 2011, or take any other action relative thereto.

Sponsored By: Board of Selectmen

**Wastewater (Sewer) Enterprise
Fiscal Year 2012**

Revenue	FY11 Budget	FY12 Budget	Inc/Dec
Sewer Use and Interest Charges	\$ 821,565	\$ 967,395	\$ 145,830
Sewer Liens	\$ 116,263	\$ 116,263	
Septage Disposal	\$ 148,890	\$ 148,890	\$ -
Sewer Connection Fees	\$ 25,000	\$ 25,000	\$ -
Tax Liens	\$ 33,718	\$ 33,718	\$ -
Interest Earned	\$ 6,805	\$ 6,805	\$ -
Betterments	\$ 962,878	\$ 962,878	\$ -
Betterments Paid in Advance	\$ 49,540	\$ 49,540	\$ -
Sub Total	\$ 2,164,659	\$ 2,310,489	\$ 145,830
Expenditures			
Personal Services	\$ 409,328	\$ 432,409	\$ 23,081
Purchase of Services	\$ 501,617	\$ 522,834	\$ 21,217
Materials & Supplies	\$ 127,600	\$ 127,450	\$ (150)
Capital Outlay		\$ 8,000	\$ 8,000
Debt Service	\$ 1,897,983	\$ 2,013,081	\$ 115,098
Sub Total	\$ 2,936,528	\$ 3,103,774	\$ 167,246
Indirect Costs*	\$ 164,409	\$ 189,373	\$ 24,964
Total	\$ 3,100,937	\$ 3,293,147	\$ 192,210
Surplus(Deficit)	\$ (936,278)	\$ (982,658)	\$ (46,380)
Budget Balancing Items			
Prop. 2 1/2 Debt Exclusion	\$ 651,332	630,948	\$ (20,384)
Retained Earnings Used	\$ 284,946	\$ 334,550	\$ 49,604
Net Surplus(Deficit)	\$ -	\$ (17,160)	\$ (17,160)

* Indirect Costs are raised in Town Meeting Article 5.

Comments: Approximately one third of Scituate’s homes are connected to the Town’s sewer treatment system. The Sewer Division’s mission is to “ensure the proper collection and treatment of wastewater in an environmentally sound and cost effective manner to protect human health ... [and] expand capacity of the system to serve new customers by taking steps to eliminate or reduce ground water infiltration.” The Division is conducting a multi-year effort to reduce groundwater infiltration; it is estimated that of the 1.2 million gallons of wastewater treated each day, 500,000 gallons are from groundwater leaking into the system.

In February 2011 the Selectmen raised sewer rates by 10%, which should increase revenues accordingly; an additional \$81,000 in revenue growth is expected from expanded sewer usage in FY12. The Sewer Division's other revenue projections for FY12 are realistic, as they are unchanged from those in FY11. The most significant increase in expenses from FY11 is for debt service: principal payments on long-term debt are increasing by \$112,000. In addition, the expenditure for purchase of services is growing as a result of a projected \$46,000 increase in the cost of electricity. Sewer Retained Earnings available to cover revenue shortfalls or unexpected expenses are currently certified at \$1,361,840.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of this article.

Article 12 TRANSFER STATION ENTERPRISE FUND

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury the sum of \$1,207,274.00, or a greater or lesser sum, for the purpose of funding the Landfill and Transfer Station operations and expenses for the ensuing fiscal year commencing July 1, 2011; or take any other action relative thereto.

Sponsored By: Board of Selectmen

Revenue	FY11 Budget	FY12 Budget	Inc/Dec
Transfer Station Stickers	\$ 402,726	\$ 403,000	\$ 274
Trash Bags	\$ 496,118	\$ 544,000	\$ 47,882
Bulky Waste & White Goods	\$ 180,763	\$ 210,000	\$ 29,237
Recycling	\$ 16,599	\$ 34,000	\$ 17,401
Interest Income	\$ 330	\$ -	\$ (330)
Transfer from General Fund	\$ 100,000	\$ 100,000	\$ -
	<u>\$ 1,196,536</u>	<u>\$ 1,291,000</u>	<u>\$ 94,464</u>
Expenditures			
Personal Services	\$ 192,000	\$ 204,261	\$ 12,261
Purchase of Services	\$ 763,300	\$ 748,040	\$ (15,260)
Materials & Supplies	\$ 101,559	\$ 148,600	\$ 47,041
Capital Outlay	\$ 200	\$ 22,000	\$ 21,800
Debt Service	\$ 63,221	\$ 84,373	\$ 21,152
Sub Total	<u>\$ 1,120,280</u>	<u>\$ 1,207,274</u>	<u>\$ 86,994</u>
Indirect Costs	\$ 118,515	\$ 120,040	\$ 1,525
Total	<u>\$ 1,238,795</u>	<u>\$ 1,327,314</u>	<u>\$ 88,519</u>
Surplus(Deficit)	\$ (42,259)	\$ (36,314)	\$ 5,945
Budget Balancing Items			
Retained Earnings	\$ 42,259	\$ 36,314	\$ (5,945)
Net Surplus(Deficit)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

1. Raised in Article 5

Comments: For FY12, Revenue projections are realistic based upon current trends which reflect increase in revenue from trash bags. Recycling revenue is also benefiting from higher prices on paper. Expenses reflect the ongoing attention of management to run the most efficient and cost effective enterprise. The major increases are in capital and supplies. The capital is for a new mower for the landfill which will lessen dependence on outside contractors. The supply increase is to replenish plastic bags which were under-funded in FY'11. The transfer of \$100,000 from the General Fund helps to offset expense in managing the capped landfill as mandated by the Commonwealth. Retained Earnings are currently \$55,000.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of this article

Article 13 WATER ENTERPRISE FUND

To see if the Town will vote to raise and appropriate, borrow and/or transfer from available funds in the Treasury, the sum of \$ 2,669,293.00, or a greater or lesser sum, for

the purpose of funding Water Division operations and expenses for the ensuing fiscal year commencing July 1, 2011, or take any other action relative thereto.

Sponsored By: Board of Selectmen

**Water Enterprise
Fiscal Year 2012**

Revenue	FY11 Budget	FY12 Budget	Inc/Dec
Water Use Charges	\$ 1,982,857	\$ 2,281,741	\$ 298,884
Water Liens	\$ 241,657	\$ 241,657	\$ -
Water Installations	\$ 129,500	\$ 129,500	\$ -
Tax Liens	\$ 25,583	\$ 25,583	
Interest Earned	\$ 8,974	\$ 8,974	\$ -
Other	\$ 115	\$ 115	\$ -
Sub Total	\$ 2,388,686	\$ 2,687,570	\$ 298,884
Expenditures			
Personal Services	\$ 705,303	\$ 692,453	\$ (12,850)
Purchase of Services	\$ 545,200	\$ 544,391	\$ (809)
Materials & Supplies	\$ 559,045	\$ 573,831	\$ 14,786
Humarock Water from Marshfield	\$ 310,800	\$ 318,420	\$ 7,620
Capital Outlay	\$ 2,000	\$ 26,000	\$ 24,000
Debt Service	\$ 259,253	\$ 514,198	\$ 254,945
Sub Total	\$ 2,381,601	\$ 2,669,293	\$ 287,692
Indirect Costs*	\$ 226,817	\$ 215,984	\$ (10,833)
Total	\$ 2,608,418	\$ 2,885,277	\$ 276,859
Surplus(Deficit)	\$ (219,732)	\$ (197,707)	\$ 22,025
Budget Balancing Items			
Retained Earnings Used	\$ 219,732	\$ 197,707	\$ (22,025)
Net Surplus(Deficit)	\$ -	\$ -	

* Indirect Costs are raised in Town Meeting Article 5.

Comments: The Water Division’s mission is to “provide safe, sanitary, tasty drinking water in sufficient quantities and pressure to meet the personal, commercial, and firefighting needs of the community at reasonable and sustainable rates.” In addition to the water produced by Scituate’s aquifer, water for Humarock is purchased from Marshfield; the estimated FY12 cost for this expenditure is \$318,000, or 11% of the Division’s total budget. Except for water use charges, which are estimated to increase by \$298,884, FY12 Water Division revenue projections are unchanged from FY11. The

revenue growth from use charges is due in part to a scheduled 5% increase in rates; the same rate increase is expected in each of the next several years. The most significant increase in expenses from FY11 is for debt service: principal and interest payments on long-term debt are projected to increase by \$308,000; interest payments on short-term debt will concurrently decrease by \$53,000. In addition, the expenditure for purchase of services is growing as a result of a projected \$36,000 increase in the cost of electricity. Water Retained Earnings available to cover revenue shortfalls or unexpected expenses are currently certified at \$407,667.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of this article.

Article 14 STABILIZATION FUND

To see if the Town will vote to raise and appropriate the difference between the levy net and the levy limit to the Stabilization Fund, in accordance with Massachusetts General Laws, Chapter 40, Section 5B, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: The Stabilization Fund is an account authorized by the Commonwealth of Massachusetts which enables towns to provide a reserve for future expenditures. The Stabilization Fund acts as a long-term savings account for the Town. This is an annual article. The amount allocated last year was \$9,000. This year, the amount is \$10,000.

Recommendation: The Advisory Committee recommends approval of the article.

Advisory Committee Vote: Unanimous vote in support of this article.

Article 15 ASSESSORS REVALUATION

To see if the Town will vote to raise and appropriate the sum of \$75,000.00, or a greater or lesser sum, for the purpose of conducting the Town's mandated valuation of property, or take any other action relative thereto.

Sponsored By: Board of Selectmen
Board of Assessors

Comments: This article is requested every three years for the engagement of a firm used to conduct property value assessments. The requested amount of \$75,000 is also the same amount that was requested three years ago.

Recommendation: The Advisory Committee recommends approval of the article.

Advisory Committee Vote: Unanimous vote in support of this article.

Article 16
MASSACHUSETTS GENERAL LAWS CHAPTER 91 LIABILITY

To see if the Town will vote to assume liability in the manner provided by Massachusetts General Laws, Chapter 91, Section 29, as amended, for all damages that may be incurred by work to be performed by the Massachusetts Department of Environmental Protection for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach in accordance with Section 11 of said Chapter 91 and to authorize the Selectmen to execute and deliver a bond on indemnity therefore to the Commonwealth; or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: This article is requested annually for the purpose of having work performed by the Massachusetts Department of Environmental Protection to improve the Harbor and other bodies of water in Scituate. Chapter 91, Section 29 mentions that a town may appropriate money for the improvement of tidal and non-tidal rivers and streams, harbors, tide waters, foreshores and shores along a public beach within its jurisdiction.

Recommendation: The Advisory Committee recommends approval of the article.

Advisory Committee Vote: Unanimous vote in support of this article.

Article 17
COMMUNITY PRESERVATION

To see if the Town will vote to hear and act on recommendations from the Community Preservation Committee (the "CPC") on the Fiscal Year 2012 Community Preservation budget and pursuant to Massachusetts General Laws, Chapter 44B (the "Act") to appropriate and/or reserve the sums of money as indicated below (i) to meet the administrative expenses and all other necessary and proper expenses of the CPC for Fiscal Year 2011; (ii) for the acquisition, creation and preservation of open space; (iii) for the creation of land for recreational use; (iv) for acquisition and preservation of historic resources; and (v) for the creation, preservation and support of community housing. Appropriations for items 5 through 15 below are to be expended first from any existing reserves for the purposes of such item, then appropriated from Community Preservation FY 2012 estimated revenues, with any excess to be appropriated from Community Preservation unreserved funds. Items 16 and 17 below are to be appropriated from Community Preservation unreserved funds. All such sums appropriated are further to be expended subject to all of the terms and conditions of the votes and applications regarding such projects filed with the CPC. The authorization for the items listed for

acquisition of open space in items 5 and 6 below are further limited to the lesser of the sum voted by the indicated on a per acre basis by the CPC not to exceed the total of such item below, or the fair market value of said property as determined by independent appraisal.

And further, as to items 5 and 6 below, to see if the Town will vote that such properties acquired be managed and controlled by the Conservation Commission of the Town Scituate in accordance with Chapter 40, Section 8C for conservation and passive recreation purposes, and that the Town Administrator, with approval of the Board of Selectmen, be authorized to file on behalf of the Town of Scituate any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts under the Land and Water Conservation Fund Act (P.L. 88-578, 78 Stat 897), the LAND program (M.G.L. Chapter 132A, Section 11) and/or any other grant program, or any other applications for funds in any way connected with the scope of these acquisitions, and the Town Administrator and the Board of Selectmen and the Conservation Commission be authorized, as they deem appropriate, to enter into all agreements and execute any and all instruments including the conveyance of a perpetual conservation restriction in accordance with M.G.L. Chapter 184 as required by Section 12(a) of Chapter 44B or Chapter 293 Section 10 of the Acts of 1998 as amended, as may be necessary on behalf of the Town Scituate to affect said purchase. Said conservation restriction may be granted to any organization qualified and willing to hold such a restriction.

1. \$125,000 Community Preservation FY 2012 estimated revenues, to be reserved for the creation and support of Community Housing consistent with the Act;
2. \$125,000 Community Preservation FY 2012 estimated revenues, from Community Preservation FY 2011 revenues, to be reserved for acquisition and preservation of historic resources consistent with the Act;
3. \$125,000 Community Preservation FY 2012 estimated revenues to be reserved for acquisition and preservation of Open Space consistent with the Act;
4. \$ 62,500 From Community Preservation FY 2012 estimated revenues for Administrative Expense of the Community Preservation Committee;
5. \$916,000 for Acquisition of Open Space – Crosbie Property;
6. \$226,000 for Acquisition of Open Space – Hubbell Preserve;
7. \$125,000 for Affordable Housing-Transfer to Scituate Affordable Housing Trust
8. \$ 9,000 for Historic Resources-Lawson Gate Pillars Renovation;
9. \$ 3,000 for Historic Resources – Ellis House Preservation plan;
10. \$ 65,000 for Historic Resources-Restoration and Reuse of Gates School;
11. \$175,000 for Historic Resources-Restoration of North Scituate Train Canopy;
12. \$ 10,000 for Historic Resources-375th Anniversary Publication;

- | | | |
|-----|-----------|--|
| 13. | \$ 75,000 | Historical Resources-Scituate Lighthouse Repairs; |
| 14. | \$ 3,500 | Land for Recreational Use-Teak Sherman Community Garden; |
| 15. | \$297,000 | Land for Recreational Use-Community Park and Playground; |
| 16. | \$300,000 | for Land for Recreational Use- Gannett Road Path; |
| 17. | \$475,000 | for Historic Resources-Lighthouse Seawall/Revetment Repair ; |

or take any other action relative thereto.

Sponsored By: Community Preservation Committee

Comments: The Community Preservation Act continues to be one of the most widely used vehicles in Scituate to protect our natural and historical resources. This year, two large land acquisitions top the list of projects. The Crosbie Property is a critical piece of land offered to the Town to provide additional water resource protection by the South Swamp. The Hubble Preserve will allow the Town to expand the natural preserve in North Scituate in accordance with the CPA laws that guide the committee with determining appropriate large land purchases. In addition to these two large land purchases are detailed descriptions by project that follow. The Community Preservation Committee is projecting a 25% matching reimbursement rate by the State for FY 2012. The matching amount has decreased since the inception of the program, due to the increased number of towns in the Commonwealth taking part in the program. The Advisory Committee believes that the CPA surcharge remains an effective, local solution to protect our resources.

Recommendation: The Advisory Board recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of all items within this article, with the exception of item 10 which had a vote of 6-1. Dissenting opinion voiced concern over the scope of the feasibility study.

Scituate Community Preservation Committee Appropriations to Reserves and Project Summaries – FY 2012

Appropriations for Fiscal 2012 Reserves.

The Community Preservation Act (“CPA” or the “Act”) requires that at least 30% of CPA revenues be expended, or reserved annually, for open space, historical purposes, and community housing, 10% for each of these three categories. The remaining 70% of CPA funds may be expended as (i) additional funds within those categories, (ii) for CPC administrative expenses, and (iii) for certain allowed recreational purposes. Up to 5% of total CPA revenues annually may be reserved for payment of administrative expenses of the CPC, with any unexpended balance in each year returned to the CPA general fund. In order to ensure that the CPC meets these mandatory funding requirements and complies with the Community Preservation Act, the Committee appropriates the minimum required reserve amounts as part of its annual appropriation, and then expends the funds from those reserves. This method ensures that in the event any particular funding recommendation in a required category does not pass at Town Meeting, the Town and the CPC are still in compliance with the funding requirements under the CPA. The

appropriations for reserves for these purposes from Fiscal 2012 Estimated Revenues are computed as follows.

Estimated 2012 CPC Surcharge – Scituate	\$1,000,000
Estimated State Matching Funds	<u>\$ 250,000</u>
Total Estimated Revenue-Fiscal 2012	<u>\$1,250,000</u>

Appropriation to Reserves from FY 2012 Revenues:

Item 1. Open Space	\$ 125,000
Item 2. Historical	\$ 125,000
Item 3. Community Housing	\$ 125,000
Item 4. CPC Administrative Expenses	\$ 62,500

CPA Project Descriptions

CPA FY 2012 Funding Recommendations

1. Lawson Gate Pillars Renovation

Applicant: Scituate Historical Society
Funding Recommendation: \$9,000
Category: Historical

The CPC has voted to recommend the sum of \$9,000 of a total project cost of \$10,000 to fund the restoration of the Lawson Gate Pillars on Branch Street in Scituate. The remaining \$1,000 of project funds will be contributed by the Applicant.

The Lawson Gates on Branch Street were built by Thomas W. Lawson at the same time as he built his Dreamwold estate in 1902. The Lawson gates are owned by the Town of Scituate and were designated as a Scituate Historical Site by vote of the 1972 Annual Town Meeting. From Fiscal 2001 to 2004, the Town restored all parts of the Lawson Gates with the exception of the two short roadside pillars at a cost of \$44,200. The two short pillars were not repaired at that time, since they were still in reasonably good condition. They have since deteriorated to the point where the Historical Society advises that such repairs are required to properly repair and preserve these structures.

The work consists of replacing and/or repairing all structural components of the end pillars, custom fabrication and replacement of original one hundred year old moldings, and priming and repainting all components.

The Scituate Historical Commission deems the Lawson Gate Pillars to be a unique architectural object and the Scituate Historical Commission intends to file a For F-Structure Document with the Massachusetts Historical Commission to add these gate pillars to Scituate's inventory of historic structures.

The project qualifies for funding since the Lawson Gates are a historically significant structure in the Town of Scituate. There is no long term adverse operating cost/effect on the Town of Scituate expected as a result of this project, and in fact, the project should obviate the need for expenditure of Town funds to maintain these structures for a period of time.

2. Ellis House Updated Preservation Plan

Applicant: Scituate Arts Association

Funding Recommendation: \$3,000.00
Category Recreation

The CPC has voted to recommend funding the sum of \$3,000 to assist in the development of an updated historical preservation plan for the so-called Ellis House owned by the Town of Scituate. An Updated Ellis House Preservation Plan will provide a professionally developed outline of work recommendations based upon cost and priority for a gradual restoration of the Ellis House.

The project consists of updating the 1988 rehabilitation and re-use study prepared for the Ellis House. The Ellis House is currently the headquarters of the Scituate Art Association (SAA) and rented from the Town by the SAA since c.1971. Present conditions will be documented and evaluated, and recommendations for future work will be described and prioritized in a report generated by a consultant recommended by both Preservation Mass and the National Trust for Historic Preservation. An updated preservation plan was strongly suggested by both these grant agencies as a logical prerequisite to applying for and obtaining more specific grants, since it will provide a professional survey and assessment of existing conditions.

This request for funding towards an Ellis House Updated Preservation Plan is a continuation of the SAA's ongoing effort to assure the preservation of the Ellis House. The SAA recently received notice of matching grant awards of \$2,500 from the National Trust for Historic Preservation's Northeast Office and from Preservation Massachusetts for \$1,500. The SAA is requesting the balance of the consultant's fee, \$3,000 from CPC funding, and SAA will meet the expenses and per diem travel of the consultant from its budget. The SAA has worked with a consultant selected by the Scituate Historical Commission to develop this budget. The project is expected to begin as soon as funds are available after town meeting.

The project meets CPA criteria for funding since the Ellis House is a historically significant structure, and the development of this plan may allow access to even more significant funding for preservation of the Ellis House. The continuation of the preservation of the Ellis House by the SAA functionally saves the Town the cost of maintaining same, or in the alternative, the costs of maintaining an empty structure should the SAA not be allowed to proceed with this plan.

3. **Lighthouse Foreshore Protection Project**

Applicant: Town of Scituate
Funding recommendation: \$475,000
Category: Historical

The CPC has voted to recommend funding in the total amount of \$475,000 for the design, permitting and construction of foreshore protection (seawalls and/or revetments) to protect the existing Scituate Lighthouse.

The Scituate Lighthouse was constructed in 1811 and is listed on the National Register of Historic Places. It is one of the most historic structures owned by the Town and it is under the care and custody of the Scituate Historical Society. Over the years, there has been a degradation of the granite stone work protecting the structure and the walkways which is due to significant storm damage.

This project as approved by the CPC is based upon a two-step or phased approach to reverse this degradation and provide foreshore protection of the building structure. Such protection is consistent with the purposes of the CPA by providing protection of significant historical resources and preserving the Town's historical heritage. This work effort is intended to address the steps and work that is necessary to protect the lighthouse.

The first step or phase of the project is an evaluation phase whereby an engineering analysis is performed to determine the optimum way of protecting the light house. It is expected to address the feasibility of providing foreshore protection, including the possibility of extending the existing seawall, the possible use of a stone revetment or possibly adding offshore protection to reduce the impact of storm surges. The result of the analysis is designed to provide direction and bid documents to prepare the RFP. The estimated cost for Phase 1 is limited to \$ 50,000 and this estimated budget is deemed adequate by the Town DPW based on similar seawall work bid for the Town. At the completion of Phase 1, the Applicant will present the results to CPC. CPC approval and authorization will be required before any funds can be utilized for Phase 2.

Phase 2 will consist of actually issuing an RFP, and if bid prices are acceptable, then proceeding to permit and complete the actual work. The estimated cost for this effort is limited to a total of \$425,000 plus any remaining funds not expended in Phase 1. The total approved amount for this project is up to \$475,000. This total budget, like the analysis estimate, is based on the Town's previous experiences with foreshore protection and seawall construction,

This two phase approach is consistent with other projects funded through CPC and allows specific controls to insure that the money is spent in concert with mandated CPC guidelines.

The project qualifies for CPA funding by providing protection for a significantly historic structure owned by the Town. The project should actually provide a cost savings to the town with respect to the future maintenance/repair of any seawall/revetment in this area, as well as protecting the lighthouse and obviating or at least minimizing the need for repairs to this Town owned structure from future storm damage. The Scituate Historical Commission has also recommended this project.

4. **Crosbie Property Acquisition**

Applicant: Maxwell Land Trust -the Crosbie Family
Funding recommendation: \$916,000
Category: Open Space

The Scituate CPC voted to recommend funding of \$916,000 to acquire the Crosbie property, consisting of approximately 48 acres located off Clapp Road in the West End. The land has a long boundary with the critical South Swamp on both the east and the south. On the southwest, it abuts land previously purchased with CPC funds and under the care, custody and control of the Conservation Commission. The western boundary consists of additional land owned by the Crosbie family. Also included in this purchase is the obligation to relocate an existing right of way across property being retained by the Crosbie family that currently provides access to Town-owned Appleton Field. The cost of that right of way relocation is included in the project budget.

The property consists mainly of beautiful, unspoiled woodlands (upland) with some wetland area. Walking trails are already in place. Based on the First Herring Brook Watershed map, approximately one half of the 48 acres is located in the WRPD and the Zone C Groundwater Protection Area. This purchase provides additional protection to the Town's water supply. The Water Resource Committee supports this purchase, as does the Conservation Commission.

This purchase is consistent with both the Scituate Master Plan and the open space provisions of the Community Preservation Act. It will preserve quality open space, protect wildlife habitat, and support recreational hiking. The CPC has recommended funding of a total of \$916,000 for this project, which includes right of way relocation and permitting, appraisal, survey and legal costs. The agreed upon (not to exceed) price for the land is \$17,000 per acre or fair market value, whichever is less, to be determined by an independent appraisal. The CPC may also undertake certain engineering to verify acreage and wetlands on this parcel as part of the property appraisal and evaluation process. The applicant has further agreed, assuming Town Meeting approval of the project, to defer closing of the transaction in order to allow the CPC to sponsor an application(s) for possible grant proceeds to assist in this acquisition. Although the Town has recently received a similar grant, there is no assurance that any such grant application will be successful, and the purchase is not being recommended subject to grant approval.

The project qualifies for funding as acquisition of open space under applicable CPA guidelines.

5. **Hubbell Preserve Acquisition**

Applicant: Maxwell Land Trust-Luis and Jane Seoane
Funding recommendation: \$226,000
Category: Open Space

The Scituate CPC voted to recommend funding of a total of \$226,000 to acquire the Hubbell property, which consists of 16.26 acres and is located between North Scituate Village and Minot Beach. The land is bordered by 16.4 acres of conservation land donated to the Town in the late 1960s by Dick Hubbell, as well as an additional 19 acres of open space which is privately owned. The Hubbell property is further bounded by Cavanagh Road and Indian Trail. There are no structures on the property, however a hiking trail has been cut deep into the property and there is real potential to extend this trail through the existing Town land all the way to Gannett Road. There are nice views of marshes and the ocean as well as the Gulf River. The Hubbell Family requests that if the Town purchases this property, that the resulting contiguous 32.66 acres of open space be named the "Hubbell Preserve" and that signage be erected stating this. The CPC has voted to endorse this recommendation.

The purchase of this property is consistent with the open space provisions of the Community Preservation Act. It will protect wildlife habitat and support recreational hiking in an area of Scituate that does not have much protected open space. Many abutters and neighbors have actively supported this project, as has the Conservation Commission. The property has no discernable water resource value.

The purchase price was determined by calculating the amount of upland and wetland areas and using historical prices paid for such land types by CPC. The resultant price for the land, at \$13,000 per acre, is lower than the originally proposed \$17,000 per acre. The total amount of \$226,000 recommended by the CPC is not to exceed \$211,380 for land acquisition, with an additional \$14,620 for appraisal, legal costs and survey.

The project qualifies for funding as acquisition of open space under applicable CPA guidelines.

6. **Adaptive Re-use of Gates School**

Applicant: Town of Scituate
Funding recommendation: \$65,000
Category: Historical

The CPC has voted to recommend funding in the amount of \$65,000 for a study to explore the feasibility of (i) restoration of the historically significant portions of the Gates Middle School building; and (ii) if restoration is feasible, add further scope to include exploration of the adaptive reuses of that building.

The building condition will determine if restoration is feasible, and if so, will ultimately determine its use. The intent is to have an analysis for school and town uses. The school piece is somewhat, but not completely, documented by the January 2004 Habeeb Report previously obtained by the Town and that report will be provided to any selected vendor. In brief, the Habeeb Report notes that even though Gates is a school building, it lacks many current school amenities such as an auditorium, music room, and a language lab. The 2004 student enrollment at Gates School exceeded square footage allowances per pupil identified by the Massachusetts School Building Authority (MSBA). Municipal uses would be determined by the Board of Selectmen and itemized prior to, and included in a

Request for Proposal. Past suggested uses have included, but are not limited to a Senior Center, a Recreation, Community Center, Town Offices, or a combination of all or others.

The Scituate Historical Commission has supplied the CPC with its determination that the main section of the Gates School façade is historically significant, therefore restoration of this portion of the structure qualifies for CPA funding. In the event restoration of this portion of the structure is deemed feasible, the study will also explore the possible and most practicable uses of the structure, whether as a school or otherwise.

7. North Scituate Train Canopy Restoration

Applicant:	Scituate Historical Commission
Funding Recommendation:	\$175,000
Category:	Historical

The CPC has voted to recommend \$175,000 for the partial removal and restoration of the train canopy at the North Scituate Railroad Station. According to the Applicant, the original referral for this project came from the Board of Selectmen and Town Administrator to the Historical Commission, due to their concern with the decaying canopy and vandalism affecting the canopy and the rear of the Railroad Station building.

The Historical Commission researched the property and found that it was designed by F. W. Mellor in 1910, a noted architect for several railroad stations on the east coast during this time period, making the structure of significant historical significance to Scituate. After consulting a noted restoration company, the Historical Commission determined the most cost effective restoration approach would be to remove the portion of the canopy behind the Railroad Station, and utilize the removed parts to extend the existing canopy to the north side of the building. Currently, both the rear of the old Railroad Station as well as the canopy itself has fallen into disrepair and has been besieged with vandalism. The Railroad Station building owner has agreed to cooperate with the Town in this restoration project by providing an easement allowing for completion of the work and by agreeing to improve the rear of his building by removing debris, graffiti, and installing security lighting to dissuade future vandalism in that area.

The Historical Commission has indicated that the project is supported by the Town Administrator, DPW, Police Department, and the North Scituate Merchants and neighbors.

This project clearly meets the funding requirements and goals of the Community Preservation Act by providing for preservation of historically significant structure. The restored canopy should not impose any significant future maintenance costs to the Town, and the improvements to the canopy and RR Station building will hopefully decrease vandalism and other negative impacts of the decaying structure in the North Scituate area. This project will serve to have the newly restored canopy as a focal point in North Scituate.

8. 375th Anniversary Celebration-Publication

Applicant:	Town of Scituate
Funding Recommendation:	\$10,000
Category:	Historical

The CPC has voted to approve the sum of up to \$10,000 for the publication of a 375th Anniversary Publication commemorating historical attributes of the Town of Scituate and its 375th anniversary celebration. The funds can only be used for the preparation of the publication itself, and not for any other activities which do not qualify for CPA funding.

However, the Town would be able to use potential revenues from sale of advertising and sale of the publication itself to promote or underwrite anniversary celebration events. A copy of the publication will be placed in the Town archives and with its Historical Commission and library.

This project qualifies for funding based upon its preservation of historic resources and events by way of documentation of same.

9. **Teak Sherman Community Garden**

Applicant: Sustainable Scituate
Funding Recommendation: \$3,500
Category: Recreation

The CPC has voted to recommend \$3,500 of a total funding request of \$4,000 for the Teak Sherman Community Garden. The funding recommendation is to provide funding to support development and expansion of the Teak Sherman Community Garden Project. The community garden is a collaborative effort between Sustainable Scituate and resident organic farmer Jon Belber, Director of Education at Holly Hill Farm in Cohasset. The Scituate Conservation Commission has authorized the use of a town parcel of conservation land known as the Teak Sherman Park for this project, providing that: (i) up to one half of the parcel is dedicated to community organic farming for seniors and low income residents; and, (ii) no less than one half of the parcel is dedicated to providing fresh organic produce to the Scituate Food Pantry and teaching organic farming to Scituate Food Pantry recipients, Scituate residents, and students.

The funding would provide for delineation and protection of the community garden and supplies for the expansion and growth of the fledgling community garden project.

The use of this parcel is consistent with EEA endorsed uses of conservation restricted parcels, and this project qualifies for CPA funding in the category of passive recreation.

10. **Community Park and Playground**

Applicant: Town of Scituate Recreation Department
Funding Recommendation: \$297,000
Category: Recreation

The CPC has voted to recommend \$297,000 for the construction of a new community park and playground to be located at the rear of the existing Scituate Town Hall.

The project consists of the construction of a new community playground and park on a parcel of land located at the Town Hall/High School Campus behind the Town Hall. The Seaside Playground, which is currently located on the high school campus, is over 15 plus years old and although it has been a true community asset, it and its elements have become outdated. Certain elements of play-swinging, climbing, - remain timeless, but technological developments in structures and surfacing materials have greatly enhanced the use, accessibility and safety of playgrounds. It is contemplated that the Seaside playground would be retired from use after the construction of this project, and the old site of the Seaside playground would be incorporated into a softball field for the High School campus. The proposed new community playground will be fully handicap accessible, allowing those with disabilities to interact with their peers, using ramps to provide access to elevated platforms. Further, this new and virtually maintenance free project would obviate the need for replacement of wood chips by incorporating a maintenance free and shock absorbent turf like surface, eliminating maintenance requirements as well as provide increased protection from injury from the existing wooden play structures and wood chip surface. The new plan elements will be of

materials and design eliminating injury from splinters etc. associated with wooden and pressure treated structures, as well as providing for an enhanced play experience. The play components of the new playground will be of a quality that they can be relocated in the event of any future development of the Town Hall area into a different or inconsistent use.

The project qualifies for CPA funding as a recreational project on land not previously in recreational use. The project should not result in any increased maintenance costs to the Town, and should in fact result in a cost savings over the existing playground it will replace.

11. Gannett Road PATH Extension

Applicant: Pedestrians for Active Transportation and Health (PATH)
Funding recommendation: \$300,000
Category: Recreation

The CPC has voted to recommend \$300,000 of an original funding request in the amount of \$500,000 for the completion of the Gannett Road Trail from the terminus of the existing trail at Hollett Street running approximately ¼ mile to Hatherly Road. This project, as part of a previous approval, has already completed all design, engineering and permitting required for this phase.

Construction of this portion of the proposed path will complete a trail system which provides access for both walkers and recreational cyclists from [North Scituate Village](#) to [Minot Beach](#). This path is part of the “Grand Loop” of walking and biking paths planned to connect [Mass Transit](#), recreational, historic and business centers east of Route 3A.

The project meets the goals of the Community Preservation Act by providing open space for [passive recreational activities](#). It is also consistent with the Town’s Master Plan, Open Space Plan, Recreation Plan and [North Scituate Access Plan](#).

The project has received the endorsement of the Recreation Commission and the Commission on Disabilities.

If it is determined that additional funding for this project is necessary beyond the \$300,000 recommended, once the project bid proposals are received by the Town, the applicant will be required to secure those funds as a condition of commencing the project.

12. Scituate Lighthouse Preservation.

Applicant: Scituate Historical Society
Funding recommendation: \$75,000
Category: Historical.

The CPC has voted to recommend funding in the amount of \$75,000 of a total project cost of \$85,000 for preservation of the Scituate Lighthouse. The Scituate Historical Society has agreed to contribute the first \$10,000 of such total project cost.

The Scituate Historical Society has made an application for preservation of the Scituate lighthouse involving the replacement and/or repair of three separate elements of the lighthouse, (i) the storage room; (ii) the utility room; and (iii) the boiler system.

The lighthouse storage room sustained heavy damage during the December 27, 2010 coastal storm. As reported, this Christmas weekend storm produced the highest tide since the storm of October 30, 1991 and caused heavy damage to the storage room,

twisted the frame of the structure and lifted the floor system. The storm also tore off the sidewall shingles of the cottage, destroyed ninety (90) feet of the fence and moved the barrier stone protection of the lighthouse tower. Students from the Marshfield High School Industrial Art's class have already re-shingled the sidewall of the keeper's cottage at a cost of supplies only. The remaining repairs from this storm damage consist of replacing the storage room and ninety (90) linear feet of fence. The total cost for this portion of the work is estimated to be \$24,500.

The second part of this proposal involves the restoration of the utility room including replacing the sills, sidewall shingles, and new insulation, skim coating the blue board and stripping and refinishing the hardwood floors. The estimated cost of this portion of the project is \$40,000.

Finally, , the Society is advised that the heating and boiler system will not last another season, therefore, it is recommended that we replace the complete boiler system, including the tank, electrical and related plumbing, at a cost \$16,500.

The total of the three items above, including an approximate five percent or \$4,000 contingency, is \$85,000. As stated above, the Scituate Historical Society will cover the first \$10,000 of the project costs from its own funds, with any balance up to a total not to exceed \$75,000, to be funded by the CPA.

The project qualifies for CPA funding since the longhouse is a historically significant structure and preservation of this structure is allowed using CPA funds. This project will not increase, and should decrease the Town's operating expenses of this Town-owned lighthouse in the future

13. **Transfer to Affordable Housing Trust**

Applicant:	Scituate Affordable Housing Trust
Funding recommendation:	\$125,000
Category:	Affordable Housing

The CPC has voted to recommend a transfer of \$125,000 to the Scituate Affordable Housing Trust. The Town of Scituate adopted the provision of GL c.44, Section 55C allowing for establishment of the Scituate Affordable Housing Trust. Town Meeting has approved previous transfers of \$1,400,000 to this Trust. The current request would transfer the sum required by law to be appropriated from FY 2012 CPA revenues to reserves for affordable housing. Of the proposed \$125,000 to be transferred currently, all of the \$125,000 (\$125,000 being the 10% appropriated as required from current CPC estimated revenue) is currently required to be expended for affordable housing, so there would be no funds transferred or appropriated from any unreserved fund balance.

Article 18
COMMUNITY PRESERVATION ACT RECONCILIATIONS

To see if the Town will vote to hear and act on recommendations from the Community Preservation Committee to rescind the balance of funds authorized but unexpended totaling \$213,116.72, or a greater of less sum, and to transfer said funds into the Community Preservation Committee General Fund Balance, in accordance with the provisions of the Community Preservation Act, or take any other action relative thereto.

<u>Description</u>	<u>Amount</u>	<u>ATM Date</u>
Library Grounds	\$30,000.00	2007; Article 18J
Egypt Park	\$ 9,117.17	2007; Article 18B
Housing Authority Affordable Housing Initiative	\$ 4,746.61	2007; Article 18E
Bike and Walking Path	\$168,944.20	2008; Article 19C
WPA Building Renovation	\$ 308.74	2009; Article 15.7

Sponsored By: Community Preservation Committee

Comments: The funds listed above are balances that remain in specific accounts voted and approved at previous Town Meetings as indicated above. The approval of this article allows the Town to transfer unused funds back into the CPC general balance fund to be appropriated for future projects that come before the committee.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of this article

Article 19 ACCEPTANCE OF SCHEMATIC DESIGN – LIBRARY

To see if the Town will vote to approve the schematic drawings for the proposed renovation project at the library as required by the Massachusetts Board of Library Commissioners as part of the Town’s application for grant funds for said project, or take any other action relative thereto.

Sponsored by: Board of Selectmen
Board of Library Trustees

Comments: Last year Town Meeting approved \$45,000.00 to prepare schematic designs for a library expansion project to submit for a grant to the Massachusetts Board of Library Commissioners. The grant was submitted January 27, 2011. A requirement of the grant application is that the schematic drawings be approved at Town Meeting. The total estimated cost of the project is \$12 million. The grant would fund \$5 million. The Library Foundation would hope to raise an additional \$2 million. The Town would need to fund the gap if the grant is successful.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of this article.

Article 20

HOLLETT STREET SIDEWALK GRANT

To see if the Town will vote to authorize the Board of Selectmen to acquire any land parcels and/or rights in land parcels for the purpose of obtaining a secure and public right of way that will permit the construction and roadway safety for the Hollett Street sidewalk, and further that the Board may acquire said parcel or modifications thereof or acquire other parcels through all legal means including, but not limited to, donation, purchase or eminent domain and to authorize and raise a sum of money to affect such expenses, or take any action relative thereto.

Sponsored by: Board of Selectmen

Comments: The Town has received state and federal funding to build and extend the sidewalk along Hollett Street. As part of the grant requirements and to move forward with the project, easements must be obtained from all landowners abutting the proposed project. This article will enable the Town to obtain the required releases to complete the project.

Recommendation: The Advisory Board recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of this article.

Article 21

GENERAL BYLAW AMENDMENT—TIME OF MEETING

To see if the Town will vote to amend the General Bylaws of the Town, 20100 “Town Meetings”, Section 20140, “Time of Meeting” by striking the entire last sentence in paragraph three, and inserting therefore a new sentence to read as follows: “The annual election of officers shall be held on the sixth Saturday following the Monday on which the annual Town Meeting is to convene under this bylaw,” or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: This bylaw change deletes the last sentence in the third paragraph of “Time of Meeting” and changes it in two ways. First, the bylaw specifies when the Town election may be held. State law mandates that no action at Town Meeting can be on a Town election ballot unless it is a minimum of 35 days after said meeting. The current bylaw does not provide for this. The change would move Town elections from the fourth Saturday after Town Meeting to the sixth which would comply with the 35 day requirement. The second part of the bylaw change simply changes the word “Saturday” to “Monday” which is the current day of Town Meeting.

Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of this article.

Article 22
GENERAL BYLAW: DELINQUENT LICENSES AND FEES

To see if the Town will vote to adopt a general bylaw to allow for the denial or revocation of licenses or permits to applicants who are delinquent in the payment of Town taxes, fees or charges, or take any other action relative thereto.

Sponsored By: Board of Selectmen

Comments: This article, as specified through the Massachusetts General Law Chapter 62C, Section 49A will allow for The Good Standing Approval process to be created. Currently, if a license or fee is 12 months in arrears, no license will be provided. The Good Standing Approval is issued by the Massachusetts Secretary of State and is often required for loans, to renew business licenses, or for tax or other business purposes.

Recommendation: The Advisory Committee recommends approval of the article.

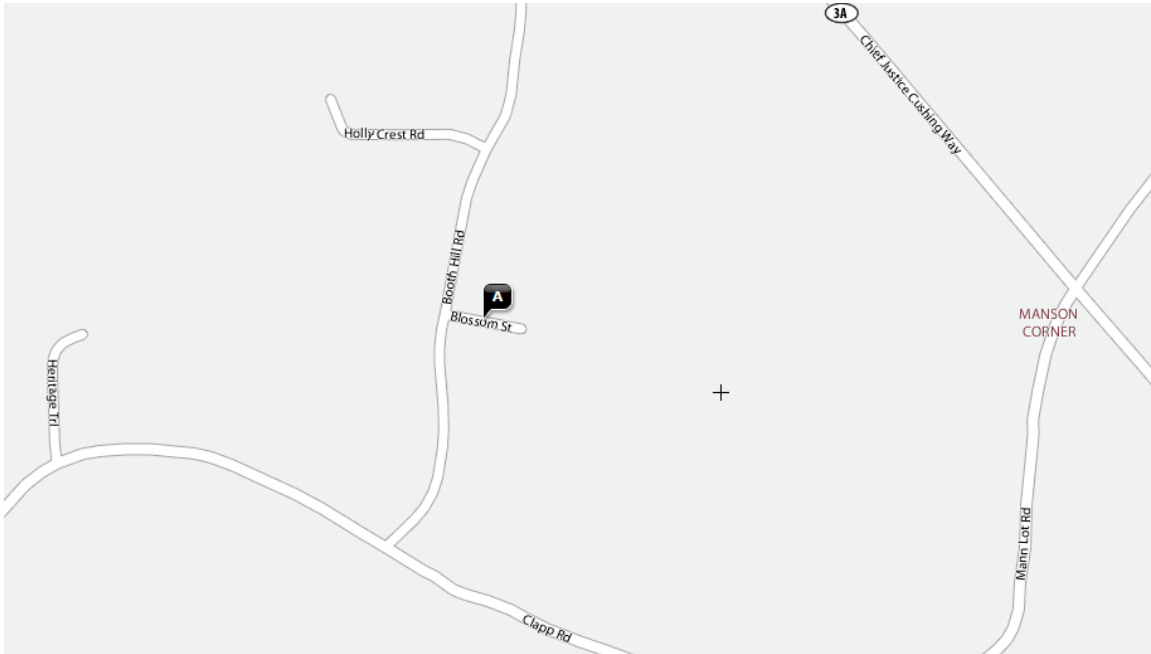
Advisory Committee Vote: Unanimous vote in support of this article.

Article 23
ACCEPTANCE OF PUBLIC WAY – BLOSSOM STREET

To see if the Town will vote to accept Blossom Street as laid out by the Board of Selectmen as a public way; and authorize the Selectmen to accept or take by eminent domain easements for such public way and any appurtenant drainage or municipal services; and to raise and appropriate a sum of money and impose betterments for the improvement thereof; or take any other action relative thereto.

Sponsored By: Board of Selectmen
Street Acceptance Committee

Comments: The residents of Blossom Street (a private way; see “A” on map below) are requesting the Town accept it as a public way. Thus far, the residents have completed the Street Acceptance process, as approved by the Board of Selectmen. At least 75% of the property owners along this private way have requested such consideration. The Department of Public Works (DPW) has determined that it is feasible for the street to meet an acceptable standard for a small residential way. In addition, 75% of the residents have agreed to pay by betterment the not-to-exceed engineering cost estimate to bring their street to a “like new” level of repair.



Recommendation: The Advisory Committee recommends approval of this article.

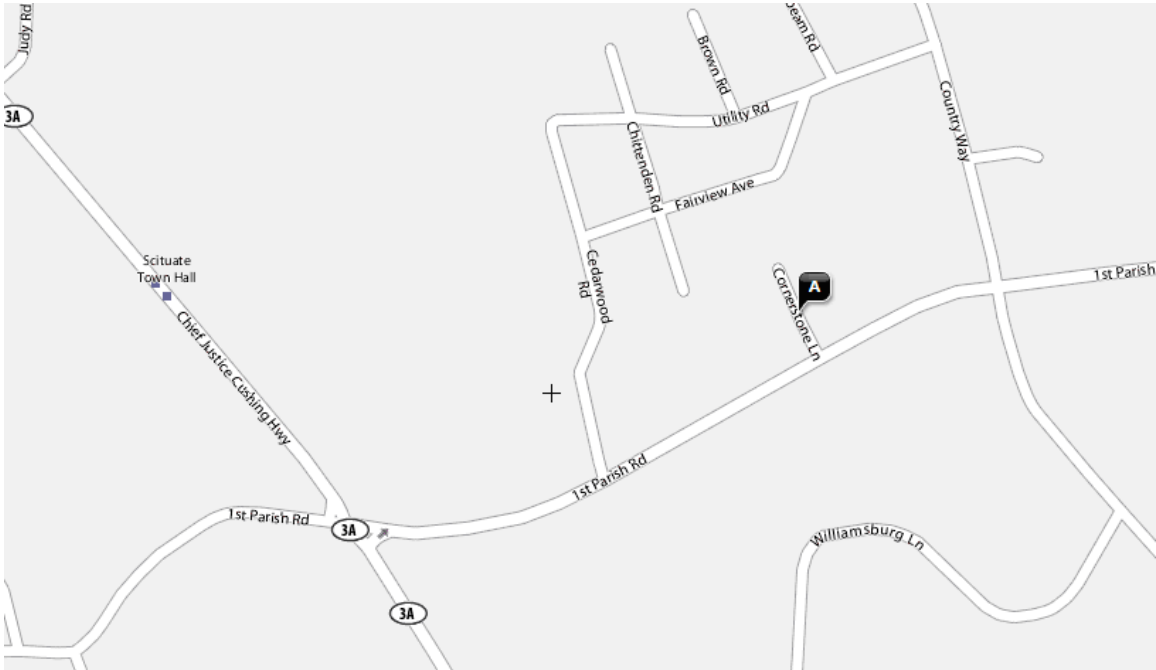
Advisory Committee Vote: Unanimous vote in support of this article.

Article 24 **ACCEPTANCE OF PUBLIC WAY – CORNERSTONE LANE**

To see if the Town will vote to accept Cornerstone Lane as laid out by the Board of Selectmen as a public way; and authorize the Selectmen to accept or take by eminent domain easements for such public way and any appurtenant drainage or municipal services; and to raise and appropriate a sum of money and impose betterments for the improvement thereof; or take any other action relative thereto.

Sponsored By: Board of Selectmen
Street Acceptance Committee

Comments: The residents of Cornerstone Lane (a private way; see “A” on map below) are requesting the town accept it as a public way. Thus far, the residents have completed the Street Acceptance process, as approved by the Board of Selectmen. At least 75% of the property owners along this private way have requested such consideration. The Department of Public Works (DPW) has determined that it is feasible for the street to meet an acceptable standard for a small residential way. In addition, 75% of the residents have agreed to pay by Betterment the not-to-exceed engineering cost estimate to bring their street to a “like new” level of repair.



Recommendation: The Advisory Committee recommends approval of this article.

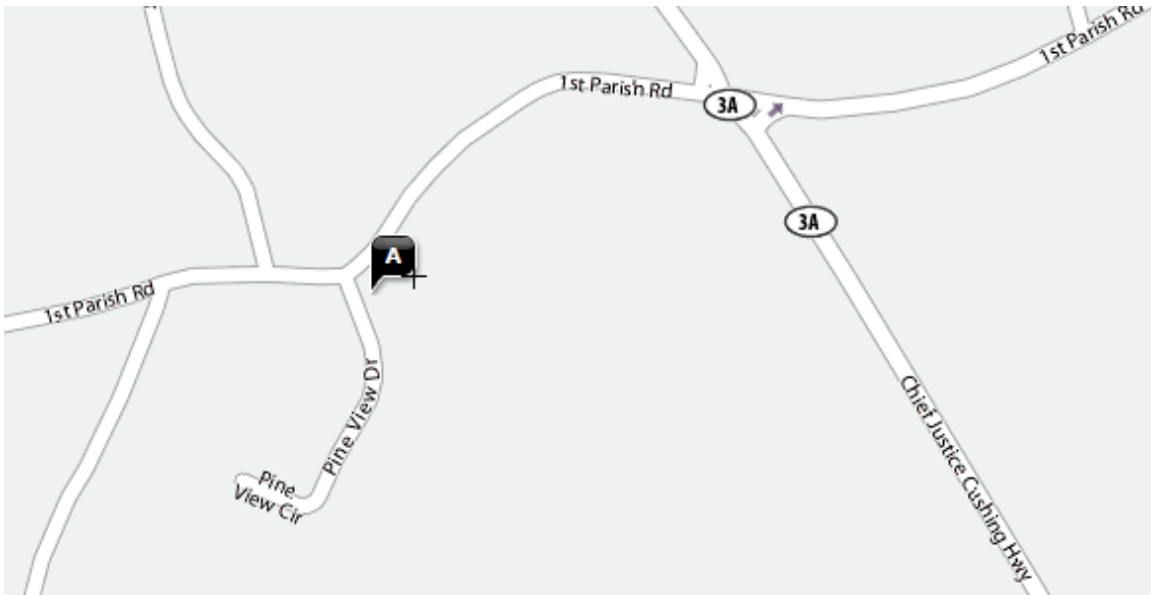
Advisory Committee Vote: Unanimous vote in support of this article.

Article 25 ACCEPTANCE OF PUBLIC WAY – PINEVIEW DRIVE AND PINEVIEW CIRCLE

To see if the Town will vote to accept Pine View Drive and Pine View Circle as laid out by the Board of Selectmen as public ways; and authorize the Selectmen to accept or take by eminent domain easements for such public way and any appurtenant drainage or municipal services; and to raise and appropriate a sum of money and impose betterments for the improvement thereof; or take any other action relative thereto.

Sponsored By: Board of Selectmen
Street Acceptance Committee

Comments: The residents of Pine View Drive and Pine View Circle (a private way; see “A” on map below) are requesting the town accept it as a public way. Thus far, the residents have completed the Street Acceptance process, as approved by the Board of Selectmen. At least 75% of the property owners along this private way have requested such consideration. The Department of Public Works (DPW) has determined that it is feasible for the street to meet an acceptable standard for a small residential way. In addition, 75% of the residents have agreed to pay by betterment the not-to-exceed engineering cost estimate to bring their street to a “like new” level of repair.



Recommendation: The Advisory Committee recommends approval of this article.

Advisory Committee Vote: Unanimous vote in support of this article.

Article 26 MUSQUASHICUT POND RESTORATION

To see if the Town will vote to apply to the Massachusetts Department of Environmental Protection for a permit to retain the existing electrically operated tide gates at the entrance to Musquashicut Pond and maintain a minimum water level throughout the Pond during neap tide period (except during flushing) and to establish a volunteer committee composed of Pond neighbors for oversight and control of the Pond's water level and flushing schedule and establish guidelines for gate closing in advance of Gulf River storm surge, or take any other action relative thereto.

BY PETITION

Comments: This article would require the Town to operate an existing tide gate at Musquashicut Pond so as to maintain a minimum water level in the pond, and establish a volunteer committee of neighborhood residents to oversee the pond's water level and flushing schedule. Musquashicut Pond is part of a larger tidal estuary system which flows into the Gulf River and then into Cohasset Harbor. Without human intervention, the water level of the pond would naturally rise and fall with the tides. In the past, the tide gate was opened and closed only periodically, producing a consistent water level but decreasing the pond's natural salinity. According to environmental agencies, this lower salinity level and lack of regular tidal flushing produced the nuisance algae blooms and large increase in midge (a pest insect) population that have plagued the pond. In 2002, a Technical Advisory Group consisting of many entities, including local, state, and federal

environmental agencies, recommended the twice-daily tidal flushing of the pond to improve its quality. This recommendation was fully implemented in 2008, with the tide gate being left open continuously except during flooding events. Evidence suggests that the pond's environmental quality has improved greatly since this change. The Advisory Committee believes that the environmental benefits of twice-daily flushing at the pond outweigh aesthetic concerns over the lower water level that the pond now periodically experiences.

Recommendation: The Advisory Committee does not recommend approval of this article.

Advisory Committee Vote: Unanimous vote against this article.

Article 27 MUSQUASHICUT POND GATE REMOTE CONTROL

To see if the Town will vote to raise and appropriate, borrow or transfer from available funds, approximately \$15,000 to provide automated remote control capability to the electric Musquashicut Pond tide gates, and to also to return to the former practice of having the Pond treated for nuisance algae, or take any other action relative thereto.

BY PETITION

Comments: This article would appropriate funds (approximately \$15,000) to install a remote control capability for the existing Musquashicut Pond tide gate, and revive the previous practice of chemically treating the pond to decrease nuisance algae blooms. Musquashicut Pond's recent history is detailed in the discussion of Article 26 above. Article 27's proponents argue that the existing tide gate should be opened and closed more regularly to maintain a higher water level in the pond. The gate is currently opened manually; the proposed remote control capability would make regular opening and closing quicker and more efficient. However, if the Town decides to ratify the existing decision by the Department of Public Works (DPW) to leave the tide gate open for twice-daily natural flushing (except during a flooding event), the gate will not be opened and closed regularly. Therefore, it would be unnecessary to improve the efficiency of the gate's opening and closing through a remote control system. With regard to chemically treating the pond to decrease algae, the DPW asserts that this treats a symptom of the pond's environmental damage, and not the root cause. Evidence suggests that the twice daily tidal flushing which has occurred since 2008 has dramatically increased the pond's environmental quality, and has naturally decreased the pond's algae blooms. In addition, the algae blooms are apparently caused, at least in part, by failing septic systems near the pond; the Town's decision to expand sewer service around the pond should further decrease nuisance algae.

Recommendation: The Advisory Committee does not recommend approval of this article.

Advisory Committee Vote: Unanimous vote against this article.

Article 28
GENERAL BYLAW AMENDMENT – POLITICAL SIGNS

To see if the Town will vote to amend the Town Bylaw providing for political signs by adding the following sentence: “Signs for candidates who win state fall primary elections may remain up until three days after the full general election,” or take any other action relative thereto.

BY PETITION

Comments: This petition article would place a time restriction on the amount of time political signs may remain displayed on properties.

Recommendation: The Advisory Committee recommends approval of this Article.
Advisory Committee Vote: Unanimous vote in support of this Article.

Article 29
**ACCEPTANCE OF PUBLIC WAY – PINE VIEW DRIVE AND
PINE VIEW CIRCLE**

We the Abutters of Pine View Drive and Pine View Circle request the Selectmen to place on the warrant for annual town meeting an article for the Town of Scituate to accept Pine View Drive and Pine View Circle as Public Ways, or take any other action relative thereto.

BY PETITION

Comments: These two streets have followed through the Selectmen’s Street Acceptance process, and as such, are sponsored by them under Article 25 of this Warrant. Therefore, the petitioner’s article will have already been decided, and this article is a moot point.

Recommendation: Advisory Committee does not recommend approval of this article.
Advisory Committee Vote: Unanimous vote against this article.

Article 30
ACCEPTANCE OF PUBLIC WAY – OLD MOUTH ROAD

To see if the Town of Scituate will vote to accept Old Mouth Road, Dream Way (Ave.) Ocean Front Street, Court Street, and a portion of River Street as public ways. These roads have already been brought up to standards as designated by the Town at the expense of the residents and they are willing to petition for acceptance under the

Betterment Act, where in the costs of maintaining and plowing the road are shared by the abutters and the Town of Scituate, or take any other action relative thereto.

BY PETITION

Comments: The petition was initiated too late to go through the Selectmen's Street Acceptance process, and in time for the Annual Town Meeting. In addition, the petition lacked the necessary number of owner signatures required to proceed. The Street Acceptance process (as adopted by the Selectmen) requires that owners of 75% of the properties petition for acceptance. The petition had signatures of only 13 of the 36 properties along the ways. Provided these items are addressed, this would be considered for presentation at the Special Town Meeting in early fall.

Recommendation: Advisory Committee does not recommend approval of this article.

Advisory Committee Vote: Unanimous vote against this article.

COMMISSION, BOARD AND COUNCIL APPLICATION

The Board of Selectmen would like to thank you, in advance, for your interest in serving your community. Please take a few moments to answer the following questions. The information you provide is helpful in the selection process and is held in confidence.

1. Which Committee(s), Commission(s), Board(s) or Council(s) are you interested in serving on? Please list in order of preference.

2. Do you feel your background or experience will be helpful to this Committee, Commission, Board or Council? If so, please let us know why. (in detail)

3. Would you be willing to serve on another Committee, Commission, Board or Council if the choice(s) you have requested are unavailable or filled?

4. What do you see as the main goals or purposes of this Committee, Commission, Board or Council?

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Name

Street Address

Date

Telephone Number/Email address